



Moving Forward Working Together

AGENDA

January 29, 2024

Regular Meeting – 6:00 P.M.

- Call to Order
- Roll Call
- Moment of Silence – Past President Lambert Althaver (Terms: 1965-1984, 1987-2000, 2004-2007)
- Public Hearing – Proposed Rezoning for 6757 Main Street – page 3
- Review Minutes of Regular Meeting of December 11, 2023 – page 5
- Review Minutes of Committee of the Whole Meeting of January 10, 2024– page 15
- Review Financial Statement ending December 31, 2023 – page 17
- Citizen Comments
- Budget and Finance
 - Approval of Bills
 - Discussion Concerning Listing Industrial Park Property for Sale
 - Adopt Proposed Ordinance # 199, Rezoning 6757 Main Street to B-2, General Business – pg 41
- Public Services Committee
 - Ferric Chloride purchase for Wastewater Treatment Plant – page 43
 - Approve Charge EV, LLC Charging Station Agreement – page 45
- Personnel and Public Safety
 - Approve Purchase of 2025 Ford Interceptor Utility Vehicle – page 57
 - **Closed Session**, in accordance with the Open Meetings Act 267 of 1976, Section 15.268, Sec. 8 (c) for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.
- Parks and Recreation Committee
 - Approve DTE Proposal for Street Lighting on Scotty McCollough Drive – page 65
- Downtown Development Authority– Minutes of November 14, 2023 Minutes – page 67
 - Appoint Misty DeLong and Andrew Klco to DDA Board – page 69
- Economic Development Corporation – Minutes of November 14, 2023 Minutes – page 75
 - Appoint Misty DeLong and Andrew Klco to EDC Board – page 77
- Planning Commission– Minutes of November 29, 2023 Minutes – page 79
- Manager's Report – page 81
- Communications
- Other Business
- Adjournment

February 2024 Meetings and Events:

February 13– Parks and Recreation Committee, 6 pm
February 13 – DDA/EDC Meeting, 1:30 pm
February 14 – Personnel & Public Safety Committee, 4 pm
February 19 – Public Services Committee, 6 pm
February 21 – Planning Commission, 7 pm
February 26 – Budget & Finance Committee, 5 pm
February 26 – Council Meeting, 6 pm

Cass City Village Council

PUBLIC NOTICE

A Public Hearing
of the Cass City Village Council
has been scheduled for

Monday, January 29, 2024 at 6:01 P.M.

at the Municipal Building,
6506 Main Street, Cass City, Michigan,

To consider the Zoning for 6757 Main Street,
Parcel #035-500-452-1000-00
To B-2, Community Business

Nanette Walsh
Clerk/Treasurer

A Regular Meeting of the Cass City Village Council was held at the Cass City Municipal Building on Monday, December 11, 2023, at 6:00 p.m. Council Members present: President Robert Piaskowski, Trustees: Dustin Griesing, Bill Hartzell, Michael Kim and Joe Leeson. Excused: Jeffrey Benkelman, Kevven Dorland

Public Hearing, – Proposed 2024 Village of Cass City Millage Rates

MOTION# 2023.12.11-01

MOTION by Kim, Supported by Trustee Leeson, to open a public hearing to receive comments on the proposed 2024 Village of Cass City Millage Rates. Roll Call Vote: Benkelman: excused, Dorland: excused, Griesing: yea, Hartzell: yea, Kim: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 5 yeas, 0 nays, 2 excused

A Public Hearing began at 6:03 pm to receive public comments on the Proposed 2024 Millage Rates.

There were no comments from the public. There were no comments from the Councilmembers.

MOTION# 2023.12.11-02

MOTION by Trustee Leeson, Supported by Trustee Griesing, to close a public hearing to receive comments on the Proposed 2024 Village of Cass City Millage Rates. Roll Call Vote: Benkelman: excused, Dorland: excused, Hartzell: yea, Kim: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 5 yeas, 0 nays, 2 excused

The Public Hearing was closed at 6:05 pm.

Public Hearing, – Proposed 2024 Village of Cass City Financial Budget

MOTION# 2023.12.11-03

MOTION by Leeson, Supported by Trustee Griesing, to open a public hearing to receive comments on the Proposed 2024 Village of Cass City Financial Budget. Roll Call Vote: Benkelman: excused, Dorland: excused, Griesing: yea, Hartzell: yea, Kim: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 5 yeas, 0 nays, 2 excused

A Public Hearing began at 6:06 pm to receive public comments on the Proposed 2024 Village of Cass City Financial Budget.

There were no comments from the public. There were no comments from the Councilmembers.

MOTION# 2023.12.11-04

MOTION by Trustee Kim, Supported by Trustee Leeson, to close a public hearing to receive comments on the Proposed 2024 Village of Cass City Financial Budget. Roll Call Vote: Benkelman: excused, Dorland: excused, Griesing: yea, Hartzell: yea, Kim: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 5 yeas, 0 nays, 2 excused

The Public Hearing was closed at 6:08 pm.

MOTION# 2023.12.11-05

MOTION by Trustee Hartzell, Supported by Trustee Leeson, to receive, approve, and file the minutes of the November 27, 2023, Regular Meeting. MOTION CARRIED 5 years 0 nays.

MOTION# 2023.12.11-06

MOTION by Trustee Kirn, Supported by Trustee Hartzell, to receive, approve, and file the minutes of the December 6, 2023, Committee of the Whole Meeting. MOTION CARRIED 5 years 0 nays.

MOTION# 2023.12.11-07

MOTION by Trustee Leeson, Supported by Trustee Griesing to receive, and accept the Financial Statements of November 30, 2023. MOTION CARRIED 5 years 0 nays.

During Citizen Comments, Brad Bullock, 4320 Oak Street, requested that the water/sewer be removed from a house now utilized as storage. This parcel was combined with his adjacent residential parcel, and electric service has been removed from the acquired building.

MOTION# 2023.12.11-08

MOTION by Trustee Leeson, Supported by Trustee Griesing, to receive and file the Village of Cass City Accounts Payable paid invoices. MOTION CARRIED 5 years 0 nays.

MOTION# 2023.12.11-09

MOTION by Trustee Leeson, Supported by Trustee Griesing to approve the Fourth Quarter 2023 Village of Cass City Budget Amendment. MOTION CARRIED 5 years 0 nays.

MOTION# 2023.12.11-10

MOTION by Trustee Leeson, Supported by Trustee Hartzell, to Adopt a Resolution approving the 2024 Village of Cass City **Millage Rates**. Roll Call Vote: Benkelman: excused, Dorland: excused, Griesing: yea, Hartzell: yea, Kirn: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 5 years, 0 nays, 2 excused. (Attached)

MOTION# 2023.12.11-11

MOTION by Trustee Leeson, Supported by Trustee Griesing, to Adopt a Resolution approving the 2024 Village of Cass City **Financial Budget**. Roll Call Vote: Benkelman: excused, Dorland: excused, Griesing: yea, Hartzell: yea, Kirn: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 5 years, 0 nays, 2 excused (Attached)

MOTION# 2023.12.11-12

MOTION by Trustee Leeson, Supported by Trustee Kirn, to approve the Renewal of the Insurance Policy with Decker Agency for the 2024 Fiscal Year in the total amount of \$54,271. MOTION CARRIED 5 years 0 nays.

MOTION# 2023.12.11-13

MOTION by Trustee Kirn, Supported by Trustee Griesing, to ratify payment to Michigan Agribusiness Solutions for the 2023 Fall Biosolids Haul in the amount of \$10,341.76. MOTION CARRIED 5 yeas 0 nays.

MOTION# 2023.12.11-14

MOTION by Trustee Hartzell, Supported by Trustee Leeson, to adopt the updated Michigan Department of Transportation (MDOT) Performance Resolution for Municipalities. Roll Call Vote: Benkelman: excused, Dorland: excused, Griesing: yea, Hartzell: yea, Kirn: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 5 yeas, 0 nays, 2 excused (Attached)

MOTION# 2023.12.11-15

MOTION by Trustee Griesing, Supported by Trustee Leeson, to approve the Lease Extension agreement with Cass City Public Schools for the football and track field in the Municipal Park, effective January 1, 2024 for a 25 year term, in the amount of \$1.00 per year. Roll Call Vote: Benkelman: excused, Dorland: excused, Griesing: yea, Hartzell: yea, Kirn: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 5 yeas, 0 nays, 2 excused

MOTION# 2023.12.11-16

MOTION by Trustee Leeson, Supported by Trustee Kirn, to appoint Dallas Rabideau to the Cass City Planning Commission with a term ending May 1, 2026. MOTION CARRIED 5 yeas 0 nays

The Manager's Annual Report was reviewed.

MOTION# 2023.12.11-17

MOTION by Trustee Kirn, Supported by Trustee Leeson, to approve the request to remove the water meter and terminate utility service at 4320 Oak Street. Roll Call Vote: Benkelman: excused, Dorland: excused, Griesing: yea, Hartzell: yea, Kirn: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 5 yeas, 0 nays, 2 excused

MOTION# 2023.12.11-18

MOTION by Trustee Hartzell, Supported by Trustee Leeson, to adjourn the meeting at 6:57 pm. MOTION CARRIED 5 yeas 0 nays.

Nanette S. Walsh

Nanette Walsh, CMC, CPFA, CPFIM, MCAT

Village of Cass City Resolution

2024 MILLAGE RATE

A RESOLUTION TO PROVIDE FOR ADOPTION OF THE 2023 MILLAGE RATE

At a Regular Cass City Village Council Meeting held on Monday, December 11, 2023:

MOTION BY: Trustee Leeson SUPPORTED BY: Trustee Hartzell

Now therefore be it resolved, the Village Council hereby adopts the proposed Village of Cass City Millage Rates for 2024 and set the millage to provide the Tax Revenues included in the Adopted Fiscal Year 2024 budget as follows:

	Mills
Village General Operating	12.4089
Streets	4.9162
PA Act 359 – Promotion	0.6800
 Total Village Millage:	 18.0051

Be it further resolved, 1% administration fee be charged and that ½ of the above millage rates on the Industrial Development Exemption Tax Roll be levied.

Ayes: 5 Nays: 0 Excused: 2

Nanette S. Walsh
Village Clerk/Treasurer

CERTIFICATE

I do hereby certify that the foregoing is a complete and true copy of a resolution, the original of which is on file in my office, adopted by the Cass City Village Council at a regular meeting held on Monday, December 11, 2023.

Clerk/Treasurer, Village of Cass City

VILLAGE OF CASS CITY RESOLUTION

2024 FISCAL YEAR BUDGET GENERAL APPROPRIATIONS ACT

A RESOLUTION TO PROVIDE FOR ADOPTION OF A BUDGET AND CAPITAL IMPROVEMENT PROGRAM PROPOSED BY THE VILLAGE MANAGER CONTAINING ESTIMATES OF PROPOSED REVENUES AND EXPENDITURES FOR

THE FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024

At a Regular Cass City Village Council Meeting on Monday, December 11, 2023:

MOTION by: _____ Supported by: _____

WHEREAS, in accordance with the provisions of Public Act 2 of 1968, Public Act 621 of 1978, As Amended, the Uniform Budgeting and Accounting Act for Local Government, and Ordinance 124 of the Village of Cass City, the Village Manager as the Chief Administrative Officer and the Chief Financial Officer, shall prepare the budget proposal for the ensuing year and shall submit it to the Village Council at its meeting on November 27, 2023 and

WHEREAS, at its November 27, 2023, Meeting, Village Council received the Village Manager's Proposed 2024 Village Budget Plan and Six-Year Capital Improvement Program, and held a Public Hearing on December 11, 2023 at 6:05 PM to hear comments on the Proposed Budget Plan; and

WHEREAS, the Village Council, following the Public Hearing on the Proposed Budget, acknowledges the Village tax rates for 2023 that were presented at the November 27, 2023 Regular Meeting, to provide the tax revenues included in the Proposed 2023 Budget as follows:

Village General Operating	12.4089 Mills
Streets	4.9162 Mills
Community Promotion	0.6800 Mills
Total Village Millage:	18.0051 Mills

per Thousand Dollars (\$1,000) of taxable valuation, as equalized; and

NOW, THEREFORE, BE IT RESOLVED that the Village Council of the Village of Cass City:

SECTION 1. That for the revenues and expenditures of the Village Government and its activities for the fiscal year, **beginning January 1, 2024 and ending December 31, 2024**, the amounts in the following sections are hereby appropriated.

SECTION 2. That for the said fiscal year the General Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$ 2,032,184
TOTAL EXPENDITURES	\$ 2,032,184
TOTAL FROM FUND BALANCE	\$ 85,000

SECTION 3. That for the said fiscal year the Major Streets Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$ 547,966
TOTAL EXPENDITURES	\$ 547,966
TOTAL FROM FUND BALANCE	\$ 117,000

SECTION 4. That for the said fiscal year the Local Streets Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$ 505,198
TOTAL EXPENDITURES	\$ 503,823
TOTAL FROM FUND BALANCE	\$ 10,000

SECTION 5. That for the said fiscal year the Economic Development Corporation is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$ 17,600
TOTAL EXPENDITURES	\$ 17,600
TOTAL FROM FUND BALANCE	\$ 3,800

SECTION 6. That for the said fiscal year the Downtown Development Authority is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$ 37,494
TOTAL EXPENDITURES	\$ 37,494
TOTAL FROM FUND BALANCE	\$ 2,800

SECTION 8. That for the said fiscal year the Water Recreation Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$ 500
TOTAL EXPENDITURES	\$ 500

SECTION 9. That for the said fiscal year the Wastewater Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$ 1,171,701
TOTAL EXPENDITURES	\$ 1,171,243
TOTAL FROM FUND BALANCE	\$ 33,500

SECTION 10. That for the said fiscal year the Water Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$ 901,169
TOTAL EXPENDITURES	\$ 745,182

SECTION 11. That for the said fiscal year the Motor Vehicle Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$ 550,665
TOTAL EXPENDITURES	\$ 550,386
TOTAL FROM FUND BALANCE	\$ 91,000

SECTION 11. That amounts budgeted for specific items or purposes and are not required to be utilized for such items or purposes, may be spent by the Village Manager, for other items or purposes within the same fund for which such allocations are made, except as provided for in Village Code, Sections 2-84 and 2-85, limitations.

SECTION 12. Be it further resolved that the Property Tax Collection Fee and any type of late penalty charge as provided for by statute be assessed.

SECTION 13. Be it further resolved that charges, services, fees, permits, licenses, penalties, and fines are hereby assessed, to provide for the revenues included in the proposed 2024 Fiscal Year Budget excepting where ordinance amendment and public notice is required.

Ayes: Griesing, Hartzell, Kirn, Leeson, Piaskowski

Nays: None

Excused: Benkelman, Dorland

Resolution Adopted/Not Adopted

CERTIFICATE

I, Nanette S. Walsh, Cass City Village Clerk, do hereby certify that the foregoing is a complete and true copy of a resolution, the original of which is on file in my office, adopted by the Cass City Village Council at a regular meeting thereof held on Monday, December 11, 2023.

Nanette S. Walsh Village Clerk/Treasurer

Date

PERFORMANCE RESOLUTION FOR MUNICIPALITIES

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the _____ Village of Cass City, MI
(County, City, Village, Township, etc.)

hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY. Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

- 6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
- 7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

James Freeman, Chief of Police, Cass City Police Department

Deboria Powell, Village Manager, Village of Cass City

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the Cass City Village Council
(Name of Board, etc.)

of the Village of Cass City of Tuscola County
(Name of MUNICIPALITY) (County)

at a Regular meeting held on the 11th day
of December A.D. 2023.

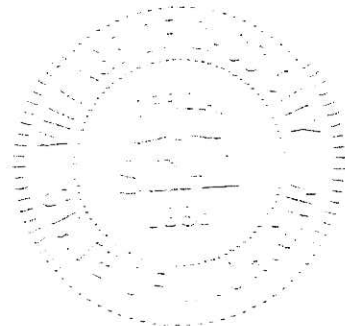

 Signed

Clerk/Treasurer

Title

Nanette S. Walsh

Print Signed Name



A Committee of the Whole Meeting of the Cass City Village Council was held Wednesday, January 10, 2024 at 7:00 p.m. at the Municipal Building.

Present: President Robert Piaskowski, Trustees: Jeffrey Benkelman, Dustin Griesing, Michael Kirn and Joe Leeson

Excused: Kevven Dorland, Bill Hartzell

Planning Commission: Dallas Rabideau

Staff Present were Debbie Powell, Village Manager, Nanette Walsh, Clerk/Treasurer, Jim Freeman, Police Chief, Melanie Radabaugh, Community Development Director, Parks and Recreation and RJ Klaus, Utilities Director

Manager Powell facilitated an Economic & Community Development Training:

13 Ways to Kill Your Community, a book by Doug Griffiths, MBA.

Doug Griffiths is the Founder and CEO of 13 Ways, Inc., a consulting firm based in Alberta, Canada. His Book offers practical, implementable steps that can be taken to bring a community back to life. Copies of the book were distributed.

By consensus, the meeting was adjourned at 8:08 pm.

Nanette S. Walsh

Nanette Walsh, CMC, CPFA, CPFIM, MCAT

Village of Cass City

Financial Statements

Month Ending 12/31/23

100% of Fiscal Year

Please Note:

As in previous years, additional information continues to be posted for Fiscal Year 2023. (Accrued revenues and expenses, Act 51 Gas and Weight Tax Revenues, State Shared Revenue Payments, Depreciation, and other transactions)

The Financial Audit field work begins on April 22, 2024, and should be presented to the Village Council in June, 2024.

User: NAN

PERIOD ENDING 12/31/2023

DB: Cass City

% Fiscal Year Completed: 100.00

ACTIVITY FOR

MONTH 12/31/23

ENCUMBERED

UNENCUMBERED

% BDTG

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 101 - GENERAL FUND							
101-000-402.000	REAL PROPERTY TAXES	614,975.00	0.00	612,453.46	0.00	2,521.54	99.59
101-000-404.000	REAL PROPERTY TX-PA359 (PROMOTIONS)	33,601.00	0.00	33,556.86	0.00	44.14	99.87
101-000-410.000	PERSONAL PROPERTY TAXES	60,723.00	0.00	60,689.98	0.00	33.02	99.95
101-000-418.000	PER PROP TAX-PA 359 (PROMOTIONS)	3,536.00	0.00	3,325.72	0.00	210.28	94.05
101-000-445.000	PENALTIES & INTEREST TAXES	144.00	0.00	73.38	0.00	70.62	50.96
101-000-447.000	COLLECTION FEES TAXES	10,278.00	0.00	9,963.10	0.00	314.90	96.94
101-000-451.000	LIQUOR LICENSE FEES	2,480.00	0.00	2,464.00	0.00	16.00	99.35
101-000-543.000	STATE GRANT-PA 302 FUNDS	1,761.00	0.00	1,760.10	0.00	0.90	99.95
101-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	185,166.00	0.00	185,165.51	0.00	0.49	100.00
101-000-574.000	STATE SHARED REVENUE	308,430.00	48,950.00	224,912.00	0.00	83,518.00	72.92
101-000-575.000	STATE SHARED REV, EVIP	56,052.00	9,809.00	47,648.00	0.00	8,404.00	85.01
101-000-581.000	REVENUES, CCPS: SCHOOL.RESOURCE.OFFICER	65,500.00	6,367.95	62,969.60	0.00	2,530.40	96.14
101-000-584.000	RESTITUTION FUNDS, CCPD	100.00	0.00	0.00	0.00	100.00	0.00
101-000-607.000	CABLE FRANCHISE FEES	35,000.00	0.00	25,700.80	0.00	9,299.20	73.43
101-000-608.000	ZONING PERMIT FEES	3,000.00	0.00	1,558.75	0.00	1,441.25	51.96
101-000-609.000	RENTAL REGISTRATION FEES	6,100.00	0.00	6,055.00	0.00	45.00	99.26
101-000-625.000	MISCELLANEOUS REVENUES	2,600.00	77.00	2,133.00	0.00	467.00	82.04
101-000-640.000	REFUSE FEES	165,980.00	12,516.36	137,654.64	0.00	28,325.36	82.93
101-000-651.000	SWIMMING FEES	53,267.00	0.00	53,266.00	0.00	1.00	100.00
101-000-652.000	ARTS / CRAFTS FEES	10,000.00	0.00	9,413.00	0.00	587.00	94.13
101-000-653.000	OTHER RECREATION FEES	2,730.00	0.00	2,730.00	0.00	0.00	100.00
101-000-655.000	ORDNANCE FINES	2,000.00	151.60	1,951.94	0.00	48.06	97.60
101-000-662.000	REFUSE PENALTIES	3,348.00	240.45	2,701.61	0.00	646.39	80.69
101-000-664.000	INTEREST & DIVIDENDS	15,000.00	2,013.25	16,393.71	0.00	(1,393.71)	109.29
101-000-671.000	MISCELLANEOUS REIMBURSEMENT	4,500.00	140.00	2,764.78	0.00	1,735.22	61.44
101-000-674.000	POOL DONATIONS/SPONSORSHIPS	250.00	0.00	200.00	0.00	50.00	80.00
101-000-675.000	DONATIONS FROM PUBLIC & PRIVATE	20,024.00	4,813.00	24,051.29	0.00	(4,027.29)	120.11
101-000-676.000	DOG PARK DONATIONS	32,263.00	0.00	32,262.90	0.00	0.10	100.00
101-000-678.000	DONATIONS, MUSIC IN THE PARK	2,500.00	0.00	1,750.00	0.00	750.00	70.00
101-000-699.000	TRANSFERS IN, ADMIN CHRG	193,967.00	0.00	193,967.00	0.00	0.00	100.00
101-000-699.100	TRANSFER IN FROM FUND BALANCE	95,000.00	0.00	0.00	0.00	95,000.00	0.00
101-000-699.200	TRANSFER IN FROM FB, POLICE	7,000.00	0.00	0.00	0.00	7,000.00	0.00
101-000-699.300	TRANSFER IN FROM FB, COMM PROMO	7,500.00	0.00	0.00	0.00	7,500.00	0.00

Fund 101 - GENERAL FUND:

TOTAL REVENUES

2,004,775.00

85,078.61

1,759,536.13

0.00

245,238.87

87.77

EXPENDITURE REPORT
 PERIOD ENDING 12/31/2023
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 101 - GENERAL FUND							
101 - COUNCIL		7,500.00	3,250.00	3,984.25	0.00	3,515.75	53.12
172 - ADMINISTRATIVE		163,969.00	13,048.03	151,676.32	0.00	12,292.68	92.50
215 - CLERK STAFF		179,076.00	14,524.16	164,906.13	0.00	14,169.87	92.09
223 - FINANCE		21,300.00	0.00	18,640.00	0.00	2,660.00	87.51
261 - GENERAL GOVERNMENT		126,037.00	11,074.11	106,526.86	0.00	19,510.14	84.52
262 - ELECTIONS		100.00	0.00	0.00	0.00	100.00	0.00
265 - BUILDINGS & GROUNDS		33,343.00	2,955.05	27,645.71	0.00	5,697.29	82.91
291 - COMMUNITY PROMOTION (PA 359)		63,850.00	3,283.69	54,144.47	0.00	9,705.53	84.80
301 - POLICE DEPARTMENT		678,148.00	69,011.62	666,790.07	0.00	11,357.93	98.33
315 - CRIME & SAFETY		10,385.00	0.00	10,384.95	0.00	0.05	100.00
401 - MISC GOVERNMENT		10,000.00	0.00	10,000.00	0.00	0.00	100.00
441 - PUBLIC WORKS		24,080.00	284.64	17,318.23	0.00	6,761.77	71.92
520 - SOLID WASTE DISPOSAL		165,980.00	13,204.18	150,838.46	0.00	15,141.54	90.88
722 - PLANNING AND ZONING		63,313.00	4,868.22	33,060.17	0.00	30,252.83	52.22
752 - SWIMMING POOL		133,013.00	151.97	127,191.30	0.00	5,821.70	95.62
754 - PARKS DEPARTMENT		299,307.00	16,155.60	255,801.01	0.00	43,505.99	85.46
758 - RECREATION / DAYCAMP		17,016.00	25.32	16,463.92	0.00	552.08	96.76
Fund 101 - GENERAL FUND:							
TOTAL EXPENDITURES		1,996,417.00	151,836.59	1,815,371.85	0.00	181,045.15	90.93

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 / NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 202 - MAJOR STREET							
202-000-402.000	MJ ST REAL PROPERTY TAXES	26,600.00	0.00	24,704.74	0.00	1,895.26	92.87
202-000-410.000	MJ ST PERSONAL PROPERTY TAXES	2,554.00	0.00	2,404.44	0.00	149.56	94.14
202-000-553.000	MJ ST GAS & WEIGHT	276,199.00	24,520.08	246,437.15	0.00	29,761.85	89.22
202-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	6,954.00	0.00	6,953.26	0.00	0.74	99.99
202-000-607.000	PA 48 METRO ACT, TELECOM RT OF WAY	13,665.00	0.00	13,627.68	0.00	37.32	99.73
202-000-664.000	INTEREST & DIVIDENDS	5,500.00	1,108.59	4,927.83	0.00	572.17	89.60
202-000-671.000	MJ ST MISC. REIMBURSEMENT	6,545.00	0.00	96.27	0.00	6,448.73	1.47
202-000-676.000	TRUNK LINE MAINTENANCE CONTRACT	48,148.00	0.00	15,728.30	0.00	32,419.70	32.67
202-000-690.000	MJ ST 1.5 MILLS CO. BRIDGE TAX	31,386.00	0.00	31,386.00	0.00	0.00	100.00
Fund 202 - MAJOR STREET:							
TOTAL REVENUES		417,551.00	25,628.67	346,265.67	0.00	71,285.33	82.93

EXPENDITURE REPORT

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

YTD BALANCE
 12/31/2023
 NORM (ABNORM)

UNENCUMBERED
 BALANCE

ENCUMBERED
 YEAR-TO-DATE

% BDC
 USED

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 202 - MAJOR STREET							
463 - STREET MAINTENANCE		98,435.00	7,825.60	86,679.60	0.00	11,755.40	88.06
470 - R. O. W. MAINTENANCE		11,475.00	0.00	9,503.96	0.00	1,971.04	82.82
474 - SIGNS		3,334.00	0.00	1,233.95	0.00	2,100.05	37.01
478 - SNOW		95,858.00	385.26	14,709.27	0.00	81,148.73	15.34
486 - TRUNKLINE MAINTENANCE		16,327.00	134.95	12,524.47	0.00	3,802.53	76.71
488 - TRUNKLINE SWEEPING/FLUSHING		8,644.00	84.45	6,387.92	0.00	2,256.08	73.90
493 - STATE MONUMENT PROPERTY T.L.		1,223.00	0.00	527.59	0.00	695.41	43.14
494 - TRUNKLINE UTILITIES		11,483.00	80.62	6,418.79	0.00	5,064.21	55.90
497 - TRUNKLINE SNOW REMOVAL		40,364.00	264.14	33,636.88	0.00	6,727.12	83.33
502 - TRUNKLINE FRINGE BENEFITS		10,691.00	0.00	9,030.28	0.00	1,660.72	84.47
- 2 -							
Fund 202 - MAJOR STREET:							
TOTAL EXPENDITURES		297,834.00	8,775.02	180,652.71	0.00	117,181.29	60.66

ACTIVITY FOR
MONTH 12/31/23

YTD BALANCE
12/31/2023
NORM (ABNORM)

UNENCUMBERED
BALANCE

% BDT
USED

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	2023 MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 203 - LOCAL STREET							
203-000-402.000	REAL PROPERTY TAXES	229,374.00	0.00	217,935.59	0.00	11,438.41	95.01
203-000-410.000	PERSONAL PROPERTY TAXES	23,009.00	0.00	21,639.86	0.00	1,369.14	94.05
203-000-553.000	GAS & WEIGHT	108,786.00	9,464.68	95,036.40	0.00	13,749.60	87.36
203-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	62,580.00	0.00	62,579.33	0.00	0.67	100.00
203-000-664.000	INTEREST & DIVIDENDS	11,000.00	1,905.39	12,999.02	0.00	(1,099.02)	109.99
203-000-671.000	MISC REIMBURSEMENTS	2,545.00	0.00	96.27	0.00	2,448.73	3.78
203-000-690.000	1.5 MILLS CO. BRIDGE TAX	45,371.00	0.00	45,354.19	0.00	16.81	99.96
203-000-699.000	TRANSFER IN, LOCAL STREET FUND BALANCE	100,000.00	0.00	0.00	0.00	100,000.00	0.00

Fund 203 - LOCAL STREET:

TOTAL REVENUES

582,665.00

11,370.07

454,740.66

0.00

127,924.34

78.04

EXPENDITURE REPORT

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

2023 MONTH 12/31/23
 ACTIVITY FOR
 YTD BALANCE
 12/31/2023

GL NUMBER	DESCRIPTION	AMENDED BUDGET	2023 MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDCGT USED
Fund 203 - LOCAL STREET							
463	- STREET MAINTENANCE	344,918.00	24,787.25	320,387.87	0.00	24,530.13	92.89
470	- R. O. W. MAINTENANCE	21,560.00	0.00	19,809.06	0.00	1,750.94	91.88
474	- SIGNS	9,761.00	0.00	2,288.30	0.00	7,472.70	23.44
478	- SNOW	63,293.00	0.00	11,687.74	0.00	51,605.26	18.47
494	- TRUNKLINE UTILITIES	83,410.00	14,100.24	68,568.45	0.00	14,841.55	82.21

Fund 203 - LOCAL STREET:

TOTAL EXPENDITURES

522,942.00 38,887.49 422,741.42 0.00 100,200.58 80.84

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

ACTIVITY FOR
 MONTH 12/31/23
 INCR (DECR)

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 244 - ECONOMIC DEVELOPMENT						
244-000-664.000	INTEREST & DIVIDENDS	312.00	314.82	0.00	(2.82)	100.90
244-000-691.000	APPROPRIATION FROM FUND BALANCE	18,525.00	0.00	0.00	18,525.00	0.00

Fund 244 - ECONOMIC DEVELOPMENT:

TOTAL REVENUES 18,837.00 28.15 314.82 0.00 18,522.18 1.67

EXPENDITURE REPORT

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

ACTIVITY FOR
 2023 MONTH 12/31/23
 AMENDED BUDGET INCR (DECR) YTD BALANCE
 12/31/2023
 NORM (ABNORM)

ENCUMBERED
 YEAR-TO-DATE UNENCUMBERED
 BALANCE % BDDT
 USED

GL NUMBER DESCRIPTION

Fund 244 - ECONOMIC DEVELOPMENT
 001 - ADMINISTRATION

18,837.00 1,125.18 13,323.48 0.00 5,513.52 70.73

Fund 244 - ECONOMIC DEVELOPMENT:

TOTAL EXPENDITURES

18,837.00 1,125.18 13,323.48 0.00 5,513.52 70.73

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

User: NAN

DB: Cass City

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 248 - D.D.A.							
248-000-402.000	CAPTURED TAXES	20,274.00	0.00	20,173.15	0.00	100.85	99.50
248-000-403.000	CAPTURE TOWNSHIP TAXES	3,108.00	0.00	3,106.84	0.00	1.16	99.96
248-000-404.000	CAPTURE COUNTY TAXES	7,100.00	0.00	7,099.67	0.00	0.33	100.00
248-000-624.000	REVENUES, BUSINESS BLDRS	10,000.00	0.00	13,700.00	0.00	(3,700.00)	137.00
248-000-625.000	MISC FEES	260.00	0.00	0.00	0.00	260.00	0.00
248-000-664.000	INTEREST & DIVIDENDS	350.00	114.38	290.95	0.00	59.05	83.13
248-000-675.000	TRANSFER FROM FUND BALANCE	10,000.00	0.00	0.00	0.00	10,000.00	0.00
248-000-691.000	TRANSFER FROM GENERAL FUND	10,000.00	0.00	10,000.00	0.00	0.00	100.00

Fund 248 - D.D.A.:

TOTAL REVENUES 61,092.00 114.38 54,370.61 0.00 6,721.39 89.00

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 248 - D.D.A.							
001 - ADMINISTRATION		37,123.00	997.46	28,785.27	0.00	8,337.73	77.54
005 - THORP PROPERTY		3,182.00	1.33	1,287.81	0.00	1,894.19	40.47
006 - BUSINESS BLDRS PROGRAM		11,000.00	0.00	802.58	0.00	10,197.42	7.30
008 - DDA DEBT SERVICE		9,522.00	793.35	9,520.20	0.00	1.80	99.98
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Fund 248 - D.D.A.:		60,827.00	1,792.14	40,395.86	0.00	20,431.14	66.41
TOTAL EXPENDITURES							

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

ACTIVITY FOR
 MONTH 12/31/23
 INCR (DECR)

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT						
401-000-501.000	OTHER LOAN PROCEEDS - USDA/RD	190,050.00	180,000.00	0.00	10,050.00	94.71
401-000-502.000	OTHER LOCAL REVENUES/MATCH	350.00	339.58	0.00	10.42	97.02
401-000-664.000	INTEREST & DIVIDENDS	20.00	11.07	0.00	8.93	55.35

Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT:

TOTAL REVENUES 190,420.00 0.00 180,350.65 0.00 10,069.35 94.71

EXPENDITURE REPORT

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
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Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT
 001 - ADMINISTRATION

190,420.00	0.00	180,185.29	0.00	10,234.71	94.63
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Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT:

190,420.00	0.00	180,185.29	0.00	10,234.71	94.63
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TOTAL EXPENDITURES

PERIOD ENDING 12/31/2023
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 408 - WATER RECREATION FUND							
408-000-664.000	INTEREST & DIVIDENDS	100.00	0.00	0.00	0.00	100.00	0.00
408-000-675.000	DONATIONS, SPLASH PARK PROJECT	500.00	0.00	0.00	0.00	500.00	0.00
Fund 408 - WATER RECREATION FUND:		600.00	0.00	0.00	0.00	600.00	0.00
TOTAL REVENUES							

EXPENDITURE REPORT

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

ACTIVITY FOR
 2023 MONTH 12/31/23
 YTD BALANCE
 12/31/2023

ENCUMBERED / UNENCUMBERED % BDC
 YEAR-TO-DATE BALANCE USED

AMENDED BUDGET INCR (DECR) NORM (ABNORM)

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 408 - WATER RECREATION FUND							
001 - ADMINISTRATION		600.00	0.00	0.00	0.00	600.00	0.00

Fund 408 - WATER RECREATION FUND:

TOTAL EXPENDITURES

600.00	0.00	0.00	0.00	600.00	0.00
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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGD USED
Fund 590 - WASTEWATER TREATMENT							
590-000-528.000	OTHER FEDERAL GRANTS - AREA	245,000.00	0.00	239,181.93	0.00	5,818.07	97.63
590-000-609.000	SEWER MISC REVENUES	28,000.00	2,495.00	29,355.00	0.00	(1,355.00)	104.84
590-000-628.000	SEWER OMR FEES	295,832.00	25,051.08	275,911.84	0.00	19,920.16	93.27
590-000-629.000	SEWER USAGE FEES PER 1K GALLONS	514,937.00	38,428.93	476,825.91	0.00	38,111.09	92.60
590-000-636.000	SEWER CONNECTIONS	1,071.00	0.00	0.00	0.00	1,071.00	0.00
590-000-662.000	SEWER SERVICE PENALTIES	14,461.00	1,286.81	13,134.07	0.00	1,326.93	90.82
590-000-664.000	INTEREST & DIVIDENDS	17,500.00	3,584.06	19,803.58	0.00	(2,303.58)	113.16
590-000-699.000	TRANSFERS FROM FUND BALANCE	108,300.00	0.00	0.00	0.00	108,300.00	0.00

Fund 590 - WASTEWATER TREATMENT:

TOTAL REVENUES	1,225,101.00	70,845.88	1,054,212.33	0.00	170,888.67	86.05
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EXPENDITURE REPORT

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 590 - WASTEWATER TREATMENT							
001 - ADMINISTRATION		228,728.00	13,914.85	206,033.66	0.00	22,694.34	90.08
002 - TREATMENT AND PUMPING		598,604.00	98,465.93	378,910.58	0.00	219,693.42	63.30
003 - COLLECTIONS		204,522.00	24,503.25	182,703.21	0.00	21,818.79	89.33
004 - MAINTENANCE		188,166.00	10,755.02	170,741.34	0.00	17,424.66	90.74
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Fund 590 - WASTEWATER TREATMENT:		1,220,020.00	147,639.05	938,388.79	0.00	281,631.21	76.92
TOTAL EXPENDITURES							

User: NAN

PERIOD ENDING 12/31/2023

DB: Cass City

% Fiscal Year Completed: 100.00

ACTIVITY FOR
 MONTH 12/31/23
 INCR (DECR)

YTD BALANCE
 12/31/2023
 NORM (ABNORM)

ENCUMBERED
 YEAR-TO-DATE

UNENCUMBERED
 BALANCE

% BDT
 USED

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 591 - WATER SYSTEM							
591-000-544.000	STATE GRANT - DWAM	121,660.00	0.00	14,629.21	0.00	107,030.79	12.02
591-000-628.000	WATER OMR FEES	337,085.00	26,222.13	314,471.65	0.00	22,613.35	93.29
591-000-629.000	WATER USAGE FEES PER 1000 GALLONS	342,765.00	23,920.27	284,607.84	0.00	58,157.16	83.03
591-000-636.000	CONNECTIONS	1,071.00	0.00	0.00	0.00	1,071.00	0.00
591-000-646.000	BULK WATER SALES REVENUE	2,642.00	0.00	1,984.00	0.00	658.00	75.09
591-000-662.000	SERVICE PENALTIES	11,109.00	817.05	8,556.81	0.00	2,552.19	77.03
591-000-664.000	INTEREST & DIVIDENDS	15,000.00	3,088.17	17,982.66	0.00	(2,882.66)	119.22
591-000-665.000	BUILDING LEASE REVENUES	51,459.00	0.00	51,459.00	0.00	0.00	100.00
591-000-671.000	MISC. REIMBURSEMENTS	6,927.00	200.00	7,453.98	0.00	(526.98)	107.61

Fund 591 - WATER SYSTEM:

TOTAL REVENUES	889,718.00	54,247.62	701,045.15	0.00	188,672.85	78.79
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GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 591 - WATER SYSTEM							
001 - ADMINISTRATION		213,215.00	7,822.55	187,244.93	0.00	25,970.07	87.82
002 - TREATMENT AND PUMPING		214,689.00	9,968.63	133,834.23	0.00	80,854.77	62.34
003 - COLLECTIONS		148,962.00	21,831.07	111,759.88	0.00	37,202.12	75.03
004 - MAINTENANCE		25,417.00	33.28	9,782.77	0.00	15,634.23	38.49
011 - DWAM GRANT		121,660.00	530.49	27,878.23	0.00	93,781.77	22.91
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Fund 591 - WATER SYSTEM:		723,943.00	40,186.02	470,500.04	0.00	253,442.96	64.99
TOTAL EXPENDITURES							

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

ACTIVITY FOR

12/31/2023

MONTH 12/31/23

2023

AMENDED BUDGET

INCR (DECR)

YTD BALANCE

NORM (ABNORM)

ENCUMBERED

YEAR-TO-DATE

UNENCUMBERED

BALANCE

% BDGT

USED

GL NUMBER	DESCRIPTION	2023	MONTH 12/31/23	INCR (DECR)	YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT
		AMENDED BUDGET	ACTIVITY FOR		12/31/2023	YEAR-TO-DATE	BALANCE	USED
			MONTH 12/31/23		NORM (ABNORM)			
Fund 651 - MOTOR VEHICLE & EQUIPMENT								
651-000-654.000	DPW CONTRACTING REVENUES	1,500.00	0.00	0.00	680.67	0.00	819.33	45.38
651-000-664.000	INTEREST & DIVIDENDS	10,500.00	1,671.80	1,671.80	11,715.06	0.00	(1,215.06)	111.57
651-000-670.000	INTERDEPARTMENT RENTALS	350,513.00	22,223.98	22,223.98	336,354.78	0.00	14,158.22	95.96
651-000-671.000	MISC REIMBURSEMENTS	400.00	0.00	0.00	0.00	0.00	400.00	0.00
651-000-673.000	SALE OF ASSETS	14,000.00	0.00	0.00	14,000.00	0.00	0.00	100.00
651-000-699.000	TRANSFER FROM FUND BALANCE	77,530.00	0.00	0.00	0.00	0.00	77,530.00	0.00

Fund 651 - MOTOR VEHICLE & EQUIPMENT:

TOTAL REVENUES 454,443.00 23,895.78 362,750.51 91,692.49 79.82

TOTAL REVENUES - ALL FUNDS

5,845,202.00 271,209.16 4,913,586.53 931,615.47 84.06

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 651 - MOTOR VEHICLE & EQUIPMENT							
001	ADMINISTRATION	451,191.00	23,128.40	334,542.58	0.00	116,648.42	74.15
Fund 651 - MOTOR VEHICLE & EQUIPMENT:							
TOTAL EXPENDITURES							
		451,191.00	23,128.40	334,542.58	0.00	116,648.42	74.15
TOTAL EXPENDITURES - ALL FUNDS							
		5,483,031.00	413,369.89	4,396,102.02	0.00	1,086,928.98	80.18

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 101 - GENERAL FUND							
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		2,004,775.00	85,078.61	1,759,536.13	0.00	245,238.87	87.77
TOTAL EXPENDITURES		1,996,417.00	151,836.59	1,815,371.85	0.00	181,045.15	90.93
NET OF REVENUES & EXPENDITURES		8,358.00	(66,757.98)	(55,835.72)	0.00	64,193.72	
Fund 202 - MAJOR STREET							
Fund 202 - MAJOR STREET:							
TOTAL REVENUES		417,551.00	25,628.67	346,265.67	0.00	71,285.33	82.93
TOTAL EXPENDITURES		297,834.00	8,775.02	180,652.71	0.00	117,181.29	60.66
NET OF REVENUES & EXPENDITURES		119,717.00	16,853.65	165,612.96	0.00	(45,895.96)	
Fund 203 - LOCAL STREET							
Fund 203 - LOCAL STREET:							
TOTAL REVENUES		582,665.00	11,370.07	454,740.66	0.00	127,924.34	78.04
TOTAL EXPENDITURES		522,942.00	38,887.49	422,741.42	0.00	100,200.58	80.84
NET OF REVENUES & EXPENDITURES		59,723.00	(27,517.42)	31,999.24	0.00	27,723.76	
Fund 244 - ECONOMIC DEVELOPMENT							
Fund 244 - ECONOMIC DEVELOPMENT:							
TOTAL REVENUES		18,837.00	28.15	314.82	0.00	18,522.18	1.67
TOTAL EXPENDITURES		18,837.00	1,125.18	13,323.48	0.00	5,513.52	70.73
NET OF REVENUES & EXPENDITURES		0.00	(1,097.03)	(13,008.66)	0.00	13,008.66	
Fund 408 - D.D.A.							
Fund 408 - D.D.A.:							
TOTAL REVENUES		61,092.00	114.38	54,370.61	0.00	6,721.39	89.00
TOTAL EXPENDITURES		60,827.00	1,792.14	40,395.86	0.00	20,431.14	66.41
NET OF REVENUES & EXPENDITURES		265.00	(1,677.76)	13,974.75	0.00	(13,709.75)	
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT							
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT:							
TOTAL REVENUES		190,420.00	0.00	180,350.65	0.00	10,069.35	94.71
TOTAL EXPENDITURES		190,420.00	0.00	180,185.29	0.00	10,234.71	94.63
NET OF REVENUES & EXPENDITURES		0.00	0.00	165.36	0.00	(165.36)	
Fund 408 - WATER RECREATION FUND							
Fund 408 - WATER RECREATION FUND:							
TOTAL REVENUES		600.00	0.00	0.00	0.00	600.00	0.00
TOTAL EXPENDITURES		600.00	0.00	0.00	0.00	600.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	
Fund 590 - WASTEWATER TREATMENT							
Fund 590 - WASTEWATER TREATMENT:							
TOTAL REVENUES		1,225,101.00	70,845.88	1,054,212.33	0.00	170,888.67	86.05
TOTAL EXPENDITURES		1,220,020.00	147,639.05	938,388.79	0.00	281,631.21	76.92
NET OF REVENUES & EXPENDITURES		5,081.00	(76,793.17)	115,823.54	0.00	(110,742.54)	
Fund 591 - WATER SYSTEM							
Fund 591 - WATER SYSTEM:							
TOTAL REVENUES		889,718.00	54,247.62	701,045.15	0.00	188,672.85	78.79
TOTAL EXPENDITURES		723,943.00	40,186.02	470,500.04	0.00	253,442.96	64.99
NET OF REVENUES & EXPENDITURES		165,775.00	14,061.60	230,545.11	0.00	(64,770.11)	

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23		YTD BALANCE 12/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
			INCR (DECR)					
Fund 651 - MOTOR VEHICLE & EQUIPMENT								
Fund 651 - MOTOR VEHICLE & EQUIPMENT:								
TOTAL REVENUES		454,443.00	23,895.78		362,750.51	0.00	91,692.49	79.82
TOTAL EXPENDITURES		451,191.00	23,128.40		334,542.58	0.00	116,648.42	74.15
NET OF REVENUES & EXPENDITURES		3,252.00	767.38		28,207.93	0.00	(24,955.93)	
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		5,845,202.00	271,209.16		4,913,586.53	0.00	931,615.47	84.06
NET OF REVENUES & EXPENDITURES		5,483,031.00	413,369.89		4,396,102.02	0.00	1,086,928.98	80.18
		362,171.00	(142,160.73)		517,484.51	0.00	(155,313.51)	

VILLAGE OF CASS CITY
6506 Main Street, Cass City, Michigan 48726 (989) 872-2911

PROPOSED ORDINANCE NO. 199

AN ORDINANCE TO AMEND VILLAGE OF CASS CITY MUNICIPAL CODE

CHAPTER 46, Zoning Article III, Division 8

for the purpose of amending Village of Cass City Zoning Ordinances and Zoning Map
with regard to Division 8 – General Business Districts.

THE VILLAGE OF CASS CITY HEREBY ORDAINS:

The Village of Cass City ordains the approval to amend the Village of Cass City Zoning Map, in full accordance of the Cass City Code of Ordinances: Chapter 46, Zoning Article III, Zoning District Regulations, Division 8, "General Business Districts", by approving the rezoning request for a parcel located at **6757 Main Street, Cass City, MI**.

Said parcel shall be rezoned from current zoning classification of RA-1 to B-2. If any provision of this Chapter differs from a provision of any other applicable law, ordinance, rule or regulation, both the provision of this Chapter and the differing provision shall apply if possible. If the two (2) provisions are in conflict, then the provision establishing the higher or stricter standard shall apply. After publication, this ordinance shall be effective immediately.

At a Regular Meeting of the Village of Cass City Council on the ____ day of _____, 2024,

A MOTION TO APPROVE VILLAGE OF CASS CITY, MI PROPOSED ORDINANCE #199, "AN ORDINANCE TO AMEND VILLAGE OF CASS CITY MUNICIPAL CODE CHAPTER 46, ZONING ARTICLE III, DIVISION 8"

Was offered by Trustee _____ and supported by Trustee _____

Ayes: Nays:

Resolution: Approved / Not Approved

President, Village of Cass City

Clerk/Treasurer, Village of Cass City

CERTIFICATION

I, _____, Clerk of the Village of Cass City, do hereby certify that this is a true and correct copy of the ordinance duly adopted by the Village of Cass City on the _____ day of _____, 2024.

Village Clerk



TO: Village President and Council
FROM: Deboria L. Powell, Village Manager
DATE: 1/29/2024
RE: Purchase of Ferric Chloride for the Wastewater Treatment Plant

The Wastewater Treatment plant needs to purchase a load of Ferric Chloride from Haviland Corporation. Ferric Chloride is used to remove phosphorus from our effluent. Excessive amounts of phosphorus will cause algae growth in the Cass River and would be a violation of our NPDES permit.

We have been able to limit our Ferric orders to once a year, the last order was February 2023.

The cost of the load of Ferric Chloride to not exceed \$14,000.00.

Funds are available in #590-002-743.

MOTION: TO APPROVE THE PURCHASE OF FERRIC CHLORIDE FROM HAVILAND CORPORATION, FOR THE WASTEWATER TREATMENT PLANT IN THE AMOUNT OF \$14,000.00



Moving Forward Working Together

TO: Village President and Council
FROM: Deboria L. Powell, Village Manager
DATE: January 29, 2024
RE: Approve Agreement from Charge EV, LLC for a Vehicle Charging Station

I have been contacted by a representative from State Electric Company concerning a program sponsored by GM dealerships to place an electric vehicle charging station with two plugs in Cass City on Village property. They are proposing to install, maintain and repair the station at no cost to the Village, and would pay the Village \$.05 per kilowatt-hour used.

The initial term of the Agreement is ten years, and the location of the charging station has yet to be determined. The charging stations will be installed in a Municipal Parking lot on Village property. The Agreement has been reviewed by our Village Attorney, and staff recommends it for approval.

MOTION: Approve Proposal from Charge EV, LLC for a Vehicle Charging Station with two plugs on Village of Cass City property, for a term of ten years.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

CHARGE EV, LLC. CHARGING STATION

AGREEMENT

This Charging Stations Agreement (the "**Agreement**") is effective as of the date signed by **HOST** (the "**Effective Date**") by and between ("**Host**"), ^{6506 dp} **60506 Main Street Cass City, MI 48726** and Charge EV, LLC. ("**CEV**"), a Michigan company with its principal place of business located at 15045 Dixie Hwy, Ste A, Holly, MI 48442. CEV and Host may individually be referred to herein as a "**Party**" and collectively as the "**Parties**."

WHEREAS, CEV, by installing electric vehicle chargers ("**EV Chargers**") on the Premises, as defined herein, will provide value to Host by attracting electric vehicle owners and the public to, and providing additional visibility of, the property;

WHEREAS, Host acknowledges the value of CEV's EV Chargers on the Premises and desires to grant a license to install and maintain EV Chargers at the Premises to CEV pursuant to the terms set forth herein;

NOW THEREFORE, in consideration of the above and for other good and valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. PREMISES:

Host hereby grants to CEV a license to install and maintain EV Chargers at the Premises located at **Municipal Parking Lot**, upon which CEV shall install the EV Chargers.

2. INITIAL INSPECTION:

A. Early Access. Beginning on "**Effective Date**" ("**Initial Inspection Start Date**") CEV shall have a period of up to thirty (30) days during which it will have reasonable, non-exclusive access to the Premises for conducting its reviews and inspections (the "**Inspection Period**").

B. Application for Permits. During the Inspection Period, CEV shall apply and pay for all required permits, variances and/or approvals required for CEV's construction of the improvements on, and CEV's use of, the Premises (collectively, the "**Permits**").

C. Right to Terminate. If CEV determines, in its sole and absolute discretion, for any reason or for no reason whatsoever, that the Premises are unacceptable for CEV's proposed use, CEV may, without any liability hereunder, terminate this Agreement upon written notice delivered to Host no later than five (5) business days following the expiration of the Inspection Period pursuant to Section 20 of this Agreement. CEV shall restore any damage to the Premises that is attributable to CEV.

3. INSTALLATION:

Upon acceptance of the Premises, CEV shall, at its sole expense, install the EV Chargers.

4. EQUIPMENT:

(1) Pedestals ((2)Level 2 chargers) will be installed at the host location. CEV can elect to change the equipment depending on utility support transformer and supply chain availability.

5. COMMENCEMENT DATE:

The date that the EV Chargers open to the public (the “**Commencement Date**”) shall be within one hundred and fifty (150) days following the Initial Inspection Start Date, provided that no external permitting, utility or other requirements beyond CEV’s control delay the installation, despite the best efforts of CEV. CEV shall provide written notice of the Commencement Date to Host pursuant to Section 20 of this Agreement for record keeping purposes. In the event of a delay as described herein, CEV shall deliver written notice to Host pursuant to Section 20 and this notice shall provide the Commencement Date, which in no event shall be any later than two hundred (200) days following the Initial Inspection Start Date.

6. TERM:

A. The initial term of the Agreement shall expire ten (10) years from the Commencement Date (the “**Initial Term**”). Thirty (30) days prior to the expiration of the Initial Term, CEV may elect to extend the Agreement and such extension shall be for an additional period of five (5) years (the “**Renewal Term**” and together with the Initial Term, the “**Term**”). Following the Renewal Term, any further renewals will be subject to mutual agreement between CEV and Host and may be of any duration agreed upon by the Parties. In the event Host wishes to sell or transfer of the Premises by Host while the Agreement is in effect, Host shall either assign this Agreement to the prospective buyer, which assignment shall be effective upon the sale or transfer of the Premises, or terminate this Agreement in accordance with Section 7 below. Host grants exclusive EV charging stations to CEV within the parcel ID number location(s) identified in this lease agreement.

7. EARLY TERMINATION:

A. If at any time after the 36th month of the Term, the EV Chargers at the Premises are performing at an average of fewer than 50 kilowatt hours per month over any period of six (6) consecutive months, CEV shall have the right to terminate this Agreement by providing Host written notice (the “**Termination Notice**”) pursuant to Section 20 of this Agreement at least sixty (60) days in advance of the termination date, which shall specify the effective date of CEV’s termination of this Agreement (“**Termination Date**”). As of the Termination Date, this Agreement shall terminate and neither Party shall thereafter have any further rights or obligations hereunder, except that CEV shall pay all monies owed pursuant to Section 11 of this Agreement through the Termination Date, and this Agreement shall be of no further force and effect.

B. If Host elects to terminate the Agreement prior to the expiration of the Term, Host must provide written notice to CEV pursuant to Section 20 of this Agreement (the "Termination Notice"), specifying the effective date of Host's termination of this Agreement.

i. Host may terminate for cause without penalty as outlined below in (1), (2), and (3):

(1) In the event Host has not received payment under the terms of Section 11 of this Agreement by the tenth day of the calendar month, Host must provide written notice pursuant to Section 20 of this Agreement to CEV notifying CEV that it has not received payment. If CEV has not remitted the payment due to Host within thirty (30) days of the date of receipt of Host's notice, Host may terminate the Agreement for cause and without penalty.

(2) In the event that CEV has failed to properly maintain the EV Chargers, Host must provide notice pursuant to Section 20 of this Agreement to CEV. This notice shall provide information about the EV Charger(s) requiring maintenance. If CEV has failed to repair or replace the EV Chargers within thirty (30) days of receipt of the Host's notice, host may terminate the Agreement for cause and without penalty.

(3) Any other reason beyond Host's control, including but not limited to the acts or omissions of third parties, regulatory changes, civil disorder, labor strikes or disruptions, war, terrorism, pandemics, disease and natural disasters.

C. In all events of termination or expiration of this Agreement, the EV Chargers are owned by CEV and upon termination or expiration of the Agreement, CEV shall remove them and restore the Premises to the original condition.

D. The indemnity responsibilities as described in Section 15 of this Agreement survive termination.

8. UTILITIES:

CEV, if owning the utility, agrees to arrange and pay the charges for all utility services provided or used in or at the Premises during the Term. CEV shall pay Host directly if service is owned by the Host company. In the event that utility services are disrupted and Host becomes aware of such disruption, Host shall use its best efforts to quickly notify CEV as soon as possible of the disruption. Host must provide CEV with a utility statement showing amount per kWh charged for reimbursement of utility cost. Usage will be reported on a quarterly basis with payment.

9. USE:

CEV shall use and occupy the Premises during the Term for electric vehicle charging services. All use of the Premises by CEV shall comply with applicable codes, laws, and ordinances.

10. CHARGING RATES:

CEV shall not charge over 150% above the cost of delivered power.

11. PAYMENT FOR CHARGING SERVICES:

CEV shall share revenue generated from the EV Chargers in the amount of \$0.03 per kilowatt-hour payable on the tenth day of each quarter of the year. If the Term is renewed pursuant to Section 6 of this Agreement, during the first Renewal Term, CEV shall pay a quarterly revenue share to Host in the amount of \$0.05 per kilowatt-hour, payable on the tenth day of each quarter of the year. Payments shall be made via check unless otherwise agreed to by the Parties.

12. MAINTENANCE:

CEV shall be responsible for maintaining the EV Chargers and Host shall not have any liability for damage to the EV Chargers unless such damage is caused by Host's gross negligence or willful misconduct. Notwithstanding the foregoing, Host must maintain the Premises and common areas of the Premises. Host agrees to coordinate any parking lot maintenance with CEV to ensure that charging stalls remain available as much as is reasonably feasible. CEV may, in its discretion and at its sole cost, install security cameras and other equipment to monitor the Premises from off-site. Host shall have no responsibility for the use or maintenance of security cameras and other equipment to monitor the Premises. All site equipment installed in relation to the charging infrastructure shall be maintained in good condition for the entire term of the Agreement.

13. HOST COVENANTS:

Host represents that it is the owner of the Premises and that this Agreement does not violate any agreement, lease or other commitment of Host. Host shall not take any action that would impair or interrupt the use of the Premises or the EV Chargers, except as necessary for Host to satisfy its obligations as a government entity. Host agrees to notify CEV within a commercially reasonable time if (i) it has knowledge of third-parties impairing or misusing the Premises or EV Chargers, or (ii) it obtains knowledge of a needed repair to the Premises or EV Chargers. If non-electric vehicle motorists repeatedly park in the stalls dedicated to the EV Chargers ("Dedicated Stalls"), thereby impairing use of the Dedicated Stalls, then the Parties shall together determine and implement an appropriate and effective strategy for preventing such impairment, including, without limitation, alternative signage and painted asphalt, for which CEV shall bear the entire cost. Host shall use commercially reasonable efforts to actively monitor the Premises to ensure that use of the EV Chargers is not impaired. CEV shall not be responsible for any consequential or delay claims and damages arising out of the sites in any fashion regardless whether or not said claims are foreseeable.

14. SIGNAGE:

CEV signage to be installed at the Premises is represented in **Exhibit A** and shall include signs to identify Dedicated Stalls. Any material revisions or additions to the signage depicted in **Exhibit A** shall be subject to Host approval, which shall not be unreasonably withheld, conditioned or delayed. All signage shall be professionally prepared, installed and maintained at CEV's expense.

15. INDEMNIFICATION:

Except to the extent of any gross negligence or willful misconduct of Host, CEV hereby agrees to indemnify, hold harmless, the Premises, Host, its managers, members, agents and representatives from all liability, damages, loss, costs and obligations, on account of or arising out of or alleged to have arisen out of any claim of any third party directly related to CEV's use of the Premises. CEV shall promptly remove or bond any liens placed on the Premises as a result of any claims for labor or materials furnished to or for CEV at or for use on the Premises.

16. DESTRUCTION:

Upon total destruction of the Premises either Party shall terminate the Agreement by furnishing written Notice pursuant to Section 20 of this Agreement within thirty (30) days of such destruction.

17. INSURANCE:

CEV shall carry commercial general liability insurance with limits of not less than Two Million Dollars (\$2,000,000) for bodily injury or death. A certificate evidencing such insurance shall be delivered to Host upon completion of the EV Charger installation and from time to time thereafter as may be requested by Host. Upon request, CEV shall include Host as additional insured on its commercial general liability and umbrella insurance policies. CEV will also carry worker's compensation insurance in accordance with state and federal law.

18. CONFIDENTIALITY AND PUBLICITY:

Neither Party will use the other Party's name, trademark or logo without such other Party's prior written consent.

19. ENVIRONMENTAL MATTERS:

To the best of Host's knowledge, Host believes that the Premises shall be delivered free of environmental contamination. CEV shall have no liability for any environmental contamination unless caused by CEV, its agents, employees or contractors.

20. NOTICES:

All notices or demands shall be in writing and shall be deemed duly served or given only if delivered by prepaid (i) U.S. Mail, certified or registered, return receipt requested, or (ii) reputable, overnight courier service (such as UPS or FedEx) to the addresses of the respective parties as specified in this Section. Copies of such correspondence shall be delivered via email as well as a courtesy if an email address is provided, but email notification does not suffice as effective notice for the purpose of this Agreement. Host and CEV may change their respective addresses for notices by giving notice of such new address in accordance with the provisions of this paragraph.

HOST, to:

Contact Name: Debbie Powell

Position: Village Manager

Address: 6506 Main Street, Cass City, MI

48726

Email: ccmanager@casscity.org

Phone: 989-872-2911

CEV, to:

Contact Name: Duane Lobbestael

Position: President

15045 Dixie Hwy Ste A, Holly, MI 48442

Email Address:

duane@statecontractingus.com

21. SUCCESSORS AND ASSIGNS:

This Agreement shall be binding upon and shall inure to the benefit of Host and CEV and their respective successors and assigns.

22. ARBITRATION:

If a dispute arises out of or relates to this Contract or the breach thereof or otherwise, and if the dispute cannot be settled through direct discussions the parties agree to first endeavor to settle the dispute by mediation under the construction industry mediation rules of the American Arbitration Association or privately before having recourse to arbitration. Thereafter, any remaining claims or disputes arising out of, or relating to, this Contract or the breach thereof shall be decided by arbitration in accordance with the most current Construction Industry.

23. GOVERNING LAW, JURISDICTION AND VENUE:

Governing Law, Jurisdiction and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan without giving effect to any choice or conflict of law provision or rule (whether of the State of Michigan or any other jurisdiction) that would cause the application of laws of any jurisdiction other than those of the State of Michigan. Any legal suit, action or proceeding arising out of this Agreement or the matters contemplated hereunder shall be instituted in state court in **Oakland** County in the State of Michigan, and each Party irrevocably submits to the exclusive jurisdiction of such courts in such suit, action or proceeding and waives any objection based on improper venue or inconvenient forum. Service of process, summons, notice or other document by mail to such Party's address set forth herein shall

be effective service of process for any suit, action or other proceeding brought in any such court.

24. VOLUNTARY AND INFORMED EXECUTION:

The Parties acknowledge and agree that they have fully read, completely understand and voluntarily enter into and execute this Agreement, and acknowledge they have been represented and advised by counsel or had ample opportunity to be represented by counsel during the negotiations and drafting of this Agreement.

25. AMENDMENT:

This Agreement may only be amended, modified or supplemented by an agreement in writing signed by each Party hereto.

26. SEVERABILITY:

If any term or provision of this Agreement is invalid, illegal or unenforceable in any jurisdiction, the Parties agree that such provision shall be adjusted or modified by the court to the extent necessary to cure that invalidity, and that such invalidity, illegality or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

27. COUNTERPARTS:

This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together will constitute one agreement. Signed copies transmitted electronically in PDF or similar format shall be treated as originals.

IN WITNESS WHEREOF, the Parties hereto have each caused an authorized representative to execute this Agreement as of the Effective Date first written below.

Charge EV, LLC.

By: Duane Lobbstael
Its: President

HOST: Cass City

By: Debbie Powell
Its: Village Manager
Effective Date:

**EXHIBIT A SIGNAGE
CHARGING STATIONS**

12" x 18" sign



EV Charging Parking Spaces will be clearly signed and striped to indicate reserved spaces.

Post height will be no taller than 72" h, Panel sign will be 12" w x 18" h x .125" d

Cass City Police Department

6506 Main Street

P.O. Box 123

Cass City, Michigan 48726-0123

Phone: (989) 872-2911

Fax: (989) 872-4855

email: ccpdfreeman@casscity.org

Date: January 29, 2024

To: Cass City Village President & Council

From: Debbie Powell, Village Manager
Jim Freeman, Chief of Police

Subject: Approval to Increase the Line Item # 651-001-970 to correct the budget allocation for the purchase of a 2025 Ford Police Utility Vehicle -and - **Approval to Order** a 2025 Ford Police Interceptor Utility Vehicle

When the 2024 Capital Improvement Plan was created, the purchase of a 2025 Ford Police Interceptor Utility (PIU) vehicle for \$49,001 was scheduled in the Cass City Capital Improvement Plan (CIP); however, when those numbers were transferred to the 2024 Fiscal Year Budget, an incorrect amount of \$46,020 was inserted and later approved by the Village Council. It is requested that the Village Council amend this amount to \$49,001, an increase of \$2981.

I am also requesting the Village Council's approval to order the 2025 Ford Police Interceptor Utility (PIU) vehicle. The 2025 Ford PIU will replace the 2019 Ford PIU. As you recall, we were scheduled to replace the 2019 Ford PIU in 2023, but due to low mileage, we opted to skip a replacement year in the vehicle rotation. The 2019 Ford PIU currently has just under 100,000 miles on it. It should be noted that these miles do not take into consideration idle time and the excessive stop and go driving behavior associated with patrol responsibilities.

After meeting with Clerk/Treasurer Nanette Walsh, she said that the Motor Vehicle Fund was healthy and can support the purchase of the 2025 Ford PID. Based on that information, it is our recommendation to purchase the vehicle outright as opposed to the lease-purchase plan that the Village has used in the past.

The vehicle will be ordered and purchased from Lunghammer Ford in the amount of \$49,001.00. Lunghammer Ford was awarded the contract from the State of Michigan 2024 Police Vehicle Bids. At this time Ford cannot provide a delivery date.

Motion 1: Increase the line-item #651-001-970, Capital Improvements, Motor Vehicle Fund, purchase amount of amount of the 2025 Ford Police Interceptor Utility (PIU) vehicle from \$46,020 to \$49,001 (an increase of \$2981).

Motion 2: Approve the purchase of a 2025 Ford Police Interceptor Utility AWD from Lunghammer Ford in the amount of \$49,001.00.



December 4, 2023

Village of Cass City
Attn: Chief James M Freeman
6506 Main Street
Cass City, MI 48726

Dear Chief James M Freeman:

Price on 2025 Vehicle State of Michigan Contract# 071B7700180 and Macomb County Contract# 21-18 Bid:

2025 Ford Police Interceptor Utility AWD in Ingot Silver \$49,001.00 ea

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Delivery date: TBD.

Order Cutoff Date: DRAFT TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).
If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

DRAFT/BUDGET PRICING

2025 Utility Police Interceptor Major Standard Equipment

MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection Hybrid Engine System
- Engine – 3.3L V6 Direct-Injection FFV with 10-Speed Automatic Transmission (136-MPH Top Speed)
Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank
- Engine – 3.0L V6 EcoBoost® with 10-Speed Automatic Transmission – (148-MPH Top Speed)
Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- H7 AGM Battery (800 CCA/80-amp)
- Lithium-Ion Battery Pack
- Suspension – independent front & rear
- Transmission – 10-speed automatic

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower body-side cladding MIC
- Door Handles – Black (MIC)
- Exhaust True Dual (down-turned)
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam
Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
— Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
— Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
— Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst
Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – (MIC)
- Tail lamps – LED
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Door-Locks
— Power
— Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)

INTERIOR/COMFORT (continued)

- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
— Overhead Console
— Red/White Task Lighting in Overhead Console
— 3rd row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (1) First Row
- Rear-door closeout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
— 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
— 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
— 1st Row – Passenger 2-way manual track (fore/aft. with manual recline)
— Built-in steel intrusion plates in both driver/passenger seatbacks
— 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Rearview Camera with Washer viewable in 4.2" center stack.
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

- Audio
— AM/FM / MP3 Capable / Clock / 4-speakers
— Bluetooth® interface
— 4.2" Color LCD Screen Center-Stack "Smart Display"
Note: Standard radio does not include USB Port or Aux. Audio Input Jack; Aux. Audio Input Jack requires SYNC 3®
- Easy Fuel® Capless Fuel-Filler
- Ford Telematics™ – Includes Ford Modem and complimentary 2-year trial subscription
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Recovery Hooks; two in front and trailer bar in rear
- Simple Fleet Key (w/o microclip, easy to replace; 4-keys)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper Wipers – Front

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components
- POWERTRAIN CARE EXTENDED SERVICE PLAN
• 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

Police Interceptor Utility Base Prices

<input checked="" type="checkbox"/>	Utility All Wheel Drive (3.3L V6 Direct-Injection FFV, 136 MPH, 99B/44U) K8A/500A	\$44,591.00
<input type="checkbox"/>	Utility All Wheel Drive (3.0L V6 EcoBoost, 148 MPH, 99C/44U) K8A/500A	\$47,965.00
<input type="checkbox"/>	Utility All Wheel Drive (3.3L V6 Direct-Injection Hybrid Eng., 136 MPH, 99W/44B) K8A/500A	\$47,118.00

<u>VEHICLE COLOR: Order Code</u>	<u>Interior Trim Color</u> <u>Charcoal Black (96)</u>	
Dark Blue	[LK]	[]
Royal Blue	[LM]	[]
Vermillion Red	[E4}	[]
Silver Grey Metallic	[TN]	[]
Iconic Silver Metallic	[JS]	[x]
Agate Black	[UM]	[]
Oxford White	[YZ]	[]
Sterling Grey Metallic	[UJ]	[]
Carbonized Grey	[M7]	[]

INTERCEPTOR OPTIONAL FEATURES:

<u>Flooring/Seats</u>	<u>Code</u>	<u>\$Cost</u>
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	125.00
<input type="checkbox"/> 2nd Row Cloth Seats	F6/ 88F	60.00
<input type="checkbox"/> Power passenger seat (6-way) w/manual recline and lumbar	87P	325.00
<input type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg – 65U)	85R	45.00
<input checked="" type="checkbox"/> Interior Upgrade Package	65U	390.00

- 1st and 2nd Row Carpet Floor Covering
- Cloth Seats – Rear
- Center Floor Console less shifter w/unique Police console finish plate
- Includes Console and Top Plate with 2 cup holders
- Floor Mats, front and rear (carpeted)
- Deletes the standard console mounting plate (85D)
- SYNC@ 3
 - Enhanced Voice Recognition Communications and Entertainment System
 - 4.2" Color LCD Screen Center-Stack "Smart Display"
 - AppLink@
 - 911 Assist@

Note: SYNC@ AppLink@ lets you control some of your favorite compatible mobile apps with your voice. It is compatible with select smartphone platforms.

<u>Lamps/Lighting</u>	<u>Code</u>	<u>\$Cost</u>
<input checked="" type="checkbox"/> Dark Car Feature – Courtesy lamp disable when any door is opened	43D	20.00
<input type="checkbox"/> Daytime Running Lamps	942	45.00
<input type="checkbox"/> Side Marker Lights in Skull Caps	63B/60A	340.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights	63L	575.00
<input type="checkbox"/> Front Warning Auxiliary Light (Driver side – Red / Passenger side – Blue)	21L/60A	600.00
<input type="checkbox"/> Rear Auxiliary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel)	43A	395.00
<input type="checkbox"/> Front Interior Windshield Warning Lights (Red/Blue with take down)	96W	1145.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light	96T	1495.00
<input type="checkbox"/> Dome Lamp – Red/White in Cargo Area	17T	50.00
<input type="checkbox"/> Pre-wiring for grille lamp, siren, and speaker	60A	50.00
<input checked="" type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Unity)	51R	395.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Whelen)	51T	420.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)	51S	620.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Whelen)	51V	665.00

<u>Body</u>	<u>Code</u>	<u>\$Cost</u>
<input type="checkbox"/> Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
<input type="checkbox"/> Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	85.00
<input type="checkbox"/> Deflector Plate	76D	335.00

<u>Wheels</u>	<u>Code</u>	<u>\$Cost</u>
<input type="checkbox"/> Wheel Covers (18" Full Face Wheel Cover)	65L	60.00
<input type="checkbox"/> 18" Painted Aluminum Wheel	64E	475.00

Misc

[] Engine Block Heater	41H	90.00
[] License Plate Bracket – Front	153	N/C
[] Badge Delete (Police Interceptor Badge Only)	16D	N/C
[] 100 Watt Siren/Speaker (includes bracket and pigtail)	18X	300.00
[] Aux Air Conditioning	17A	610.00
[] Noise Suppression Bonds (Ground Straps)	60R	100.00
[] OBD-II Split Connector – Allows up to 2 devices to be connected to the vehicle's OBD-II port	61B	55.00

Audio/Video

[] Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror)	87R	N/C
Note: This option would replace the camera that comes standard in the 4" center stack area.		
[] Rear Camera On-Demand – allows driver to enable rear camera on-demand	19V	230.00

Doors/Windows

[x] Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) ***** OLD STYLE REAR HATCH LOCK / UNLOCK *****	18D	N/C
[] Hidden Door Lock Plunger, Rear Door Handle and Rear Windows Inoperable	52P	160.00
[] Rear Door Handles Inoperable/Locks Inoperable and Rear Windows Inop.	68G	75.00
[] Lock system; Single Key/All Vehicles Keyed Alike	59_	50.00
Keyed Alike 1284x= 59B Keyed Alike 1294x= 59C Keyed Alike 0135x= 59D		
Keyed Alike 1435x= 59E Keyed Alike 0576x= 59F Keyed Alike 0151x= 59G		
Keyed Alike 1111x= 59J		

Safety & Security

[] Ballistic Door Panels – Driver Front Door Only (Level 3)	90D	1585.00
[] Ballistic Door Panels – Driver & Pass Front Doors (Level 3)	90E	3170.00
[] Ballistic Door Panels – Driver Front Door Only (Level 4+)	90F	2415.00
[] Ballistic Door Panels – Driver & Pass Front Doors (Level 4+)	90G	4830.00
[] BLIS® – Blind Spot Monitoring with Cross Traffic Alert	55B/54Z	545.00
[] Police Perimeter Alert – detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.	68B	675.00
[] Pre-Collision Assist with Pedestrian Detection (includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use) Note: Not available with option 96W	76P	145.00
[x] Mirrors– Heated, Non BLIS	549	60.00
[] Perimeter Anti-Theft Alarm – Activated by Hood, Door, or Decklid	593/55F	460.00
[x] Remote Keyless Entry w/4 Key Fobs (w/o Keypad)	55F	340.00
[] Police Engine Idle Feature	47A	260.00
[] Extra Key \$6.00x___ =	Parts	6.00 ea
[] Remote Starter (Must Order Keyless Entry 55F)	Parts	550.00
[] Reverse Sensing	76R	275.00
[] Class III Trailer Tow Lighting Package (4-pin and 7-pin connectors and wiring)	52T	80.00
[] H8 AGM Battery (900 CCA/92-amp)	19K	110.00
[] Gun Vault (Not Available with (17A) Aux Air Conditioning)	63V	245.00
[] 12.1" Integrated Computer Screen	54E	2745.00
• Includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area		
• Includes Audio Video extender (AVX) box, (2) AVX cables, (2) USB cables and (1) HDMI cable		
• Includes SYNC 3®		
[] Front Headlamp Lighting Solution	66A	895.00
• Includes LED Low beam/High beam headlamp, Wig-wag function and Red/Blue/White LED side warning lights (driver's side White/Red / passenger side White/Blue)		
• Includes pre-wire for grille LED lights, siren and speaker (60A)		
• Wiring, LED lights included. Controller "not" included		
Note: Not available with option: 67H		
Note: Recommend using Ultimate Wiring Package (67U)		

<p>[] Police Wire Harness Connector Kit – Front/Rear 67V 185.00</p> <p>For connectivity to Ford PI Package solutions includes:</p> <ul style="list-style-type: none"> • Front <ul style="list-style-type: none"> – (2) Male 4-pin connectors for siren – (5) Female 4-pin connectors for lighting/siren/speaker – (1) 4-pin IP connector for speakers – (1) 4-pin IP connector for siren controller connectivity – (1) 8-pin sealed connector – (1) 14-pin IP connector • Rear <ul style="list-style-type: none"> – (2) Male 4-pin connectors for siren – (5) Female 4-pin connectors for lighting/siren/speaker – (1) 4-pin IP connector for speakers – (1) 4-pin IP connector for siren controller connectivity – (1) 8-pin sealed connector – (1) 14-pin IP connector <p>Note: Note:See Upfilters guide for further detail www.fordpoliceinterceptorupfit.com</p>	67V	185.00
<p>[] Tail lamp/Police Interceptor Housing Only 86T 60.00</p> <ul style="list-style-type: none"> • Pre-existing holes with standard twist lock sealed capability (does not include LED Strobe lights) (eliminates need to drill housing assemblies) <p>Note: Not available with options: 66B and 67H</p>	86T	60.00
<p>[] Tail Lamp Lighting Solution 66B 430.00</p> <ul style="list-style-type: none"> • Includes LED lights plus two (2) rear integrated hemispheric lighthouse white LED side Warning lights in taillamps • LED lights only. Wiring, controller "not" included <p>Note: Not available with option: 67H</p> <p>Note: Recommend using Ultimate Wiring Package (67U)</p>	66B	430.00
<p>[] Rear Lighting Solution 66C 455.00</p> <ul style="list-style-type: none"> • Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass • Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) • LED lights only. Wiring, controller "not" included <p>Note: Not available with option: 67H</p> <p>Note: LED lights only – does "not" include wiring or controller</p> <p>Note: Recommend using Ultimate Wiring Package (67U)</p>	66C	455.00
<p>[] Ultimate Wiring Package 67U 560.00</p> <ul style="list-style-type: none"> • Rear console mounting plate (85R) – contours through 2nd row; channel for wiring • Pre-wiring for grille LED lights, siren and speaker (60A) • Wiring harness I/P to rear cargo area (overlay) – Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) – One (1) 10-amp siren/speaker circuit engine cargo area • Rear hatch/cargo area wiring – supports up to six (6) rear LED lights • Does "not" include LED lights, side connectors or controller – Recommend Police Wire Harness Connector Kit 67V <p>Note: Not available with options: 65U, 67H</p>	67U	560.00
<p>[x] Ready for the Road Package All-in Complete Package 67H 3595.00</p> <p>All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</p> <ul style="list-style-type: none"> • Whelen Cencom Light Controller Head with dimmable backlight • Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat) • Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtailed • High current pigtail • Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head • Pre-wiring for grille LED lights, siren and speaker (60A) • Rear console plate (85R) – contours through 2nd row; channel for wiring • Grille linear LED Lights (Red / Blue) and harness • 100-Watt Siren / Speaker • Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) (52P) <p>Note: Not available with options: 66A, 66B, 66C, 67U and 65U</p>	67H	3595.00
<p>Extended Warranty Option's (\$0.00 Deductible) 100,000 Mile Coverage</p>		
<p>[] 5-Year Premium Care Warranty (500 Plus Components Coverage)</p>		2745.00

Total Price \$49,001.00 ea



Moving Forward Working Together

TO: Village President and Council
FROM: Debbie Powell, Village Manager
DATE: January 29, 2024
SUBJECT: Approve Proposal from DTE for Street Lighting in the Municipal Park

At the Committee of the Whole meeting on September 13, 2023, the Village of Cass City adopted the 2024 Strategic Planning Goals. One of those goals was Municipal Park Lighting and Expanded Festival Vendor Electrical Outlets.

The enclosed quote from DTE is for the installation of fourteen (14) streetlights in the Municipal Park. There are two options, option one mainly using wood poles (some new and some existing) and option two using seven wood and six fiberglass. DTE installs, owns, and maintains the lighting system. The rate requires the construction costs to be paid by the Village of Cass City. Payment must be made prior to the actual start of construction.

I am recommending the Village of Cass City choose option #1 in the amount of \$20,100.21. We have funds budgeted in Parks Capital Outlay account #101-754-970.

MOTION: Approve proposal from DTE for street lighting on Scotty McCollough Drive in the Village of Cass City Municipal Park in the amount of \$20,100.21 with a 10% contingency.



January 12, 2024

Village of Cass City
Attn: Debbie Powell
6506 Main St.
Cass City, MI 48726

Re: Proposed Street Lighting-Scotty McCollough Park

I have completed the review of your request for the proposed lighting and have prepared a cost estimate for the installation of fourteen (14) streetlights. I am recommending the installation of one (1) 30' post with (1) 58w LED luminaire. I am also recommending the installation of nine (9) wood poles, thirteen (13) 58w LEDs and thirteen (13) 6' support arms. Streetlights to be fed by overhead and underground cable.

The costs are based on the Option 1 Municipal Street Light rate, where DTE Energy installs, owns, and maintains the lighting system. The rate requires a portion of the construction costs be paid by the customer, which is determined by the following formula.

Option #1 (14) 58w LEDs on (13) Wood Poles and (1) Fiberglass Pole:

Annual Operating Cost	\$3,243.20
Costs to Construct	\$29,829.81
3yr Revenue Credit	(\$9,726.60)
Contribution from the Village of Cass City	\$20,100.21

Option #2 (14) 58w LEDs on (7) Wood Poles and (6) Fiberglass Poles:

Annual Operating Cost	\$3,474.32
Costs to Construct	\$39,430.40
3yr Revenue Credit	(\$10,422.96)
Contribution from the Village of Cass City	\$29,007.44

The price quoted shall be in effect for a period of six months from the date of this letter, after which these costs will no longer be valid. Payment of the customer contribution must be made prior to the actual start of construction.

Please contact me for a Street Lighting Purchase Agreement if you would like to proceed with the above installation.

Please call if you have questions, 734-309-2937.

Sincerely,

Brandon R. Faron

Brandon R. Faron
Account Manager
Community Lighting

**Cass City Downtown Development Authority
Minutes
November 14, 2023**

The Meeting was brought to order at 1:30 pm by Vice Chair Prieskorn.

BOARD MEMBERS PRESENT: Eric Brown, Tyler Erla, Jon Ligrow, Amy Peters, Geraldine Prieskorn, David Weiler and Village President Robert Piaskowski

ABSENT: Cass City Chamber Administrator Ashley Phillips, Village Manager Debbie Powell, TEDC Director Steve Erickson

VILLAGE STAFF PRESENT: Director of Community Development Melanie Radabaugh, Administrative Assistant Linda Miller

Motion to approve the minutes from the September 12, 2023, meeting by Erla and supported by Ligrow. Motion Carried.

Motion to accept with regret and file the letter of resignation of Jim Kranz was made by Erla and supported by Peters. Also, thank him for his many years of service on the DDA Board. Motion Carried.

Motion to elect David Weiler as the new Chair of the DDA by Prieskorn and supported by Peters. Motion Carried. David Weiler then chaired the rest of the meeting.

Motion to approve the October 31, 2023, Financial Report was made by Brown and supported by Peters. Motion Carried.

Tuscola County DDA Report – no report.

Citizens Comments: Nancy Barrios mentioned the non-profit group interested in restoring the Cultural Center Building is still waiting for the paperwork from the IRS (each individual on the committee must be approved by the IRS). No fundraising can be done until their tax exemption paperwork is approved by the IRS. Then they will need an agreement with the Village.

Business Builders Project: There were seven applicants; one needed to bow out at the last minute. The winner was Kellen Mooney. He will be opening an antique mall, “Market on Main”. Many favorable comments were received regarding the enjoyable event held on November 9th.

Leach Street Property: The Village Council will not fund the tear down of the house on the Leach Street property. They will be looking for a grant to fund the demolition next year.

Motion to approve the appointment of Christine Anthony for one of the vacancies on the DDA board with a term expiring May 1, 2027, be forwarded to the Village Council for their approval, was made by Peters and supported by Brown. Motion carried.

Motion to approve the 2023-2024 Snow Plowing and Brining Contract from de Beaubien Enterprises, LLC was made by Brown and supported by Prieskorn. Motion Carried.

Due to the hectic schedule in December, it was recommended the December meeting is cancelled unless a topic appears for discussion.

By consensus, the meeting was adjourned at 1:48 p.m.

Respectfully Submitted,
Linda W. Miller
Administrative Assistant



Moving Forward Working Together

DATE: January 29, 2024

TO: Village President and Council

FROM: Cass City Downtown Development Authority

RE: Appoint Misty Delong and Andrew Klco to the Cass City Downtown Development Authority

On January 9, 2024, the Cass City Downtown Development Authority voted to recommend:

Misty Delong and Andrew Klco to fill vacant positions on the Downtown Development Authority with a term ending May 1, 2027.

The attached applications are from Ms. Delong and Mr. Klco citing their interests to serve on the board. This request asks that you approve their nominations to the Downtown Development Authority.

MOTION: Approve naming Misty Delong and Andrew Klco to fill two vacant positions on the Cass City Downtown Development Authority with a term ending May 1, 2027.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

BOARDS & COMMISSIONS APPLICATION

Thank you for your interest and expressed willingness to serve as an official for the Village of Cass City! This application will inform the President and Council with information pertaining an appointment to a Village Board or Commission. Once the application is completed, the Village Manager and Village President will review the materials and make a recommendation to the Village Council, who will vote on the final appointment. All applicants will have the opportunity to be interviewed by the Village Council during a regularly scheduled meeting. The Village has a goal of reviewing all appointments within 30 days *when a position is vacant*. If a position is not vacant, applications will be filed for two years from their submission date and applicants will be notified if they are considered for vacant seat during that time.

NAME: DeLong Misty L U.S. Citizen Yes No
Please Print: Last First M.I.

ADDRESS: [Redacted] [Redacted] [Redacted] [Redacted] [Redacted]
Number Street City State Zip

PHONE: [Redacted] [Redacted] [Redacted]
Home Cell Work

EMAIL: [Redacted]

I am interested in serving on . . .

<i>Boards/Committees</i>	<i>Function</i>	<i>Meeting Times</i>
<input checked="" type="checkbox"/> Downtown Development Authority & Economic Development Commission (4-year term)	<ul style="list-style-type: none"> • To promote and enhance in the Downtown District • To guide decisions that affect the industrial park 	1:30 PM, Second Tuesday of the Month
<input type="checkbox"/> Planning Commission (3-year term)	<ul style="list-style-type: none"> • To develop the Master Plan, provide input on zoning, and inform the village council on public works and community development matters 	7:00 PM, Third Wednesday of the Month
<input type="checkbox"/> Zoning Board of Appeals (3-year term)	<ul style="list-style-type: none"> • To determine variance requests and hear appeals of the Village's zoning administrator's decisions 	May of Each Year, Then as Required
<input type="checkbox"/> Other: _____		

When you have completed this application please:

<p>Mail, drop off, or utilize outside drop box: Village of Cass City PO Box 123 6506 Main Street Cass City, MI 48726</p>	<p>Email to: Village Manager Debbie Powell ccmanger@casscity.org</p>	<p>Fax: (989) 872 - 4855</p>
---	---	--



I Have Experience In . . .

- | | | | |
|---|--|---|---|
| <p>DDA/EDC</p> <p><input type="checkbox"/> Architecture & Landscape Architecture</p> <p><input type="checkbox"/> Commercial & Residential Development</p> <p><input type="checkbox"/> Downtown Retail</p> <p><input type="checkbox"/> Historic Preservation</p> <p><input checked="" type="checkbox"/> Marketing & Promotion</p> <p><input type="checkbox"/> Planning & Zoning</p> | <p>Planning Commission</p> <p><input type="checkbox"/> Building Construction</p> <p><input type="checkbox"/> Civil Engineering</p> <p><input type="checkbox"/> Code Enforcement</p> <p><input type="checkbox"/> Land Use Planning</p> <p><input type="checkbox"/> Real Estate Development</p> | <p>Zoning Board of Appeals</p> <p><input type="checkbox"/> Building Construction</p> <p><input type="checkbox"/> Civil Engineering</p> <p><input type="checkbox"/> Land Use Planning</p> <p><input type="checkbox"/> Real Estate & Development Law</p> | <p>Other Skills</p> <p><input checked="" type="checkbox"/> Accounting & Financial Management</p> <p><input type="checkbox"/> Arts & Culture</p> <p><input type="checkbox"/> Executive Leadership</p> <p><input checked="" type="checkbox"/> General Board Experience</p> <p><input type="checkbox"/> Grants & Fund Development</p> |
|---|--|---|---|

Note: Lack of experience in these areas does not disqualify someone from serving, but these skills provide an overview of the matters handled by the boards and committees.

Background Information

Applicant may attach resume, CV, or other relevant materials when applying.

Educational Background:

Some college, but I left college for the workforce and now am co-owner of a local Home Care Agency

Professional Qualifications and/or Work Experience:

Own Health Care At Home in Cass City. Work on numerous boards for fundraising.

Community Organizations and Volunteer Experience:

AYSO Board, Cass City Youth Football board, Girl Scout Leader, Cass City Booster Club Secretary/Treasurer

Why would you like to serve on a board or commission?

I would love to help Cass City grow, prosper and continue to be a place people want to raise their children. But we need to bring new life to an old town!

References (2):

NAME: [Redacted] PHONE: [Redacted]

NAME: Melanie Radabaugh PHONE: [Redacted]

When you have completed this application please:

Mail, drop off, or utilize outside drop box:
 Village of Cass City
 PO Box 123
 6506 Main Street
 Cass City, MI 48726

Email to:
 Village Manager Debbie Powell
 ccmanger@casscity.org

Fax:
 (989) 872 - 4855

BOARDS & COMMISSIONS APPLICATION

Thank you for your interest and expressed willingness to serve as an official for the Village of Cass City! This application will inform the President and Council with information pertaining an appointment to a Village Board or Commission. Once the application is completed, the Village Manager and Village President will review the materials and make a recommendation to the Village Council, who will vote on the final appointment. All applicants will have the opportunity to be interviewed by the Village Council during a regularly scheduled meeting. The Village has a goal of reviewing all appointments within 30 days *when a position is vacant*. If a position is not vacant, applications will be filed for two years from their submission date and applicants will be notified if they are considered for vacant seat during that time.

NAME: Klco Andrew J U.S. Citizen Yes No
Please Print: Last First M.I.

ADDRESS: 6506 Main Street Cass City MI 48726
Number Street City State Zip

PHONE: _____ 889-553-2991 _____
Home Cell Work

EMAIL: _____

I am interested in serving on . . .

<i>Boards/Committees</i>	<i>Function</i>	<i>Meeting Times</i>
<input checked="" type="checkbox"/> Downtown Development Authority & Economic Development Commission (4-year term)	<ul style="list-style-type: none"> • To promote and enhance in the Downtown District • To guide decisions that affect the industrial park 	1:30 PM, Second Tuesday of the Month
<input type="checkbox"/> Planning Commission (3-year term)	<ul style="list-style-type: none"> • To develop the Master Plan, provide input on zoning, and inform the village council on public works and community development matters 	7:00 PM, Third Wednesday of the Month
<input type="checkbox"/> Zoning Board of Appeals (3-year term)	<ul style="list-style-type: none"> • To determine variance requests and hear appeals of the Village's zoning administrator's decisions 	May of Each Year, Then as Required
<input type="checkbox"/> Other: _____		

When you have completed this application please:

Mail, drop off, or utilize outside drop box:
 Village of Cass City
 PO Box 123
 6506 Main Street
 Cass City, MI 48726

Email to:
 Village Manager Debbie Powell
 cmmanager@casscity.org
 -73-

Fax:
 (989) 872 - 4855



I Have Experience In . . .

- | <i>DDA/EDC</i> | <i>Planning Commission</i> | <i>Zoning Board of Appeals</i> | <i>Other Skills</i> |
|--|--|--|---|
| <input type="checkbox"/> Architecture & Landscape Architecture | <input type="checkbox"/> Building Construction | <input type="checkbox"/> Building Construction | <input checked="" type="checkbox"/> Accounting & Financial Management |
| <input type="checkbox"/> Commercial & Residential Development | <input type="checkbox"/> Civil Engineering | <input type="checkbox"/> Civil Engineering | <input type="checkbox"/> Arts & Culture |
| <input type="checkbox"/> Downtown Retail | <input type="checkbox"/> Code Enforcement | <input type="checkbox"/> Land Use Planning | <input type="checkbox"/> Executive Leadership |
| <input type="checkbox"/> Historic Preservation | <input type="checkbox"/> Land Use Planning | <input type="checkbox"/> Real Estate & Development Law | <input type="checkbox"/> General Board Experience |
| <input checked="" type="checkbox"/> Marketing & Promotion | <input type="checkbox"/> Real Estate Development | | <input type="checkbox"/> Grants & Fund Development |
| <input checked="" type="checkbox"/> Planning & Zoning | | | |

Note: Lack of experience in these areas does not disqualify someone from serving, but these skills provide an overview of the matters handled by the boards and committees.

Background Information

Applicant may attach resume, CV, or other relevant materials when applying.

Educational Background:

Associates Degree in General Studies.
Manufacturing Certificates (Computer Aided Drafting/Design, Lean Manufacturing, Error Proofing)

Professional Qualifications and/or Work Experience:

5 years - Program/Project Manager working in the automotive and power sports industries.
3 years - Manufacturing Design Engineer.

Community Organizations and Volunteer Experience:

Rotary Club, Upper Thumb Disc Golf Club, Cass City Soccer, Talons Wrestling Club,

Why would you like to serve on a board or commission?

I would like to help my hometown grow and prosper while developing my own knowledge of local government.

References (2):

NAME: [REDACTED] PHONE: [REDACTED]
 NAME: [REDACTED] PHONE: [REDACTED]

When you have completed this application please:

Mail, drop off, or utilize outside drop box:
 Village of Cass City
 PO Box 123
 6506 Main Street
 Cass City, MI 48726

Email to:
 Village Manager Debbie Powell
 cmanager@casscity.org

Fax:
 (989) 872 - 4855

Cass City Economic Development Corporation (EDC)
Minutes
November 14, 2023

The Meeting was brought to order at 1:48 pm by David Weiler

BOARD MEMBERS PRESENT: Eric Brown, Tyler Erla, Jon Ligrow, Amy Peters, Geraldine Prieskorn, David Weiler and Village President Robert Piaskowski

ABSENT: Cass City Chamber Administrator Ashley Phillips, Village Manager Debbie Powell, TEDC Director Steve Erickson

VILLAGE STAFF PRESENT: Director of Community Development Melanie Radabaugh, Administrative Assistant Linda Miller

Motion to approve the minutes from the September 12, 2023, meeting by Prieskorn and supported by Erla. Motion Carried.

Motion to accept with regret and file letter of resignation of Jim Kranz was made by Peters and supported by Ligrow. Also, thank him for his many years of service on the EDC Board. Motion Carried.

Motion was made by Prieskorn and supported by Peters to elect David Weiler as the new Chair of the EDC Board. Motion Carried.

No comments during Citizen Comments.

Motion to approve the October 31, 2023, Financial Report was made by Brown and Supported by Erla. Motion carried.

Motion to approve the appointment of Christine Anthony for one of the vacancies on the EDC board with a term expiring May 1, 2027, be forwarded to the Village Council for their approval, was made by Peters and supported by Brown. Motion carried.

Due to the hectic schedule in December, it was recommended the December meeting is cancelled unless a topic appears for discussion.

Motion to adjourn the meeting at 1:59 pm was made by Brown and supported by Peters. Motion Carried.

Respectfully submitted,

Linda W. Miller

Administrative Assistant



Moving Forward Working Together

DATE: January 29, 2024

TO: Village President and Council

FROM: Cass City Economic Development Corporation

RE: Appoint Misty Delong and Andrew Klco to the Cass City Economic Development Corporation

On January 9, 2024, the Cass City Economic Development Corporation voted to recommend:

Misty Delong and Andrew Klco to fill vacant positions on the Economic Development Corporation with a term ending May 1, 2027.

The applications are from Ms. Delong and Mr. Klco citing their interests to serve on the board. This request asks that you approve their nominations to the Economic Development Corporation.

MOTION: Approve naming Misty Delong and Andrew Klco to fill two vacant positions on the Cass City Economic Development Corporation with a term ending May 1, 2027.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

Cass City Planning Commission Meeting
Minutes of November 29, 2023

PRESENT: Barbara Kirn, Colleen Langenburg, Joe Leeson, Eric Oslund, Heather Severance, Erik Tamlyn, Village President Robert Piaskowski

Village Staff Present: Village Manager Debbie Powell, Administrative Assistant Linda Miller

Excused: Gary Barnes

Meeting was called to order at 7:00 pm by Leeson.

Public Hearing – Proposed Ordinance #199, Rezoning 6757 Main Street to B-2, Community Business

Motion by Piaskowski, Supported by Severance to open a Public Hearing to receive comments on Proposed Ordinance #199, Rezoning 6757 Main Street to B-2, Community Business. Roll Call Vote: Barnes: excused, Kirn: yes, Langenburg: yes, Leeson: yes, Oslund: yes, Piaskowski: yes, Severance: yes, Tamlyn: yes. **Motion Carried: 7 yes, 1 excused.**

A Public Hearing began at 7:00 pm to receive public comments on Proposed Ordinance #199, Rezoning of 6757 Main Street to B-2, Community Business.

Citizen asked if there is something planned for the property? They voiced concern that a new owner might tear the building down and build a taller building, which would obstruct their view of the park. Manager Powell mentioned the request for rezoning was for resale purposes.

MOTION by Piaskowski, supported by Tamlyn to close the public hearing for Proposed Ordinance #199, Rezoning 6757 Main Street to B-2, Community Business. Roll Call Vote: Barnes: excused, Kirn: yes, Langenburg: yes, Leeson: yes, Oslund: yes, Piaskowski: yes, Severance: yes, Tamlyn: yes. **Motion Carried: 7 yes, 1 excused.**

The Public Hearing was closed at 7:06 pm.

Motion by Langenburg, supported by Tamlyn, to approve the minutes of the September 20, 2023 Meeting. Motion carried.

Chairperson Leeson asked for volunteers to form an Ad Hoc Sub-Committee to review Ordinance #164 regarding First Floor Residential in Downtown and an Ordinance regarding Storage Containers. Oslund and Piaskowski will join Leeson on this Sub-Committee.

Motion by Severance, supported by Kirn, to accept and file the resignation of Roderick Whelan from the Planning Commission. Motion carried.

Motion by Tamlyn, supported by Piaskowski, to recommend to the Village Council Proposed Ordinance #199, Rezoning 6757 Main Street to B-2, Community Business. Roll Call Vote: Barnes: excused, Kirn: yes, Langenburg: yes, Oslund: yes, Piaskowski: yes, Severance: yes, Tamlyn: yes, Leeson: yes, **Motion Carried: 7 yes, 1 excused.**

Two applications were received to fill one current vacancy on the Planning Commission.

Motion by Piaskowski, supported by Tamlyn, to recommend to the Village Council the appointment of Dallas Rabideau to the Cass City Planning Commission. Roll Call Vote: Barnes: excused, Kirn: yes, Langenburg: no, Leeson: yes, Oslund: no, Piaskowski: yes, Severance: no, Tamlyn: yes. **Motion Carried: 4 yes, 3 no, 1 excused.**

Day Camp Storage Shed Location

Kirn voiced some concern regarding the location of the Day Camp Storage Shed and maintenance people being able to access the field. Is it okay to drive on the grass? Village Manager noted this concern, and this issue will be discussed at the Parks and Recreation Meeting.

Professional Development

Village Manager Powell gave a brief overview of the training workshop held October 25, 2023 on "Getting the Development You Want". Those in attendance gave positive feedback on the session.

The next scheduled Planning Commission Meeting shall be Wednesday, January 17, 2024, at 7:00 pm.

Motion to adjourn the meeting at 7:31 pm was made by Piaskowski and supported by Tamlyn. Motion Carried.

Respectfully submitted,

Linda W. Miller
Administrative Assistant



TO: Village Council
FROM: Debbie Powell, Village Manager
DATE: January 29, 2024
RE: January 2024 Manager's Report

Industrial Park Property

As previously communicated to you, the Renewable Operations Company, LLC is no longer interested in purchasing the 8 acres of Industrial Park property that the Village has for sale. Therefore, I have asked that the agenda include discussion on whether the Village should list the property with a realtor/broker, and place a commercial listing. There currently is no signage to indicate the property is for sale. If the Village Council would like to market the property, a motion would be required at the January 29, 2024 meeting.

AxeMITax

AxeMITax is a grass roots organization seeking to prohibit any state, county or municipal property taxes through a state constitutional amendment. It would also eliminate the State Education Tax which would defund Michigan schools. The proposed constitutional amendment lists revenue replacement possibilities that would only cover a fraction of the lost property tax revenues.

AxeMITax submitted ballot language to the Board of State Canvassers which did not approve the proposed language, in part because it did not disclose the effects of the proposal.

If property taxes were eliminated it would have immediate and drastic operational and financial consequences for not only the Village and other governmental entities, but for schools, libraries, museums, zoos and other infrastructure improvements.

To put this on the November 2024 ballot will require more than 446,000 signatures. Organizers plan to circulate petitions between January 1 and June 30.

MEDC Grants

1. Optimize Main Street Program - \$2,500 is available to two (2) businesses in the Village of Cass City Downtown for small business coaching and a technology project. This is a reimbursement grant with no match required. The funds can be used for hardware (laptop, WIFI equipment, point of sale systems, etc.) and software (website development, web subscriptions i.e. Quickbooks, graphic design, email marketing, etc.). Contracted third party services to meet technology goals may also be considered. The funding is left over from 2023 and staff plans to promote the grant opportunity and apply. MEDC expects to issue the grants in February.
2. At the Village Council Meeting on August 28, 2023 we approved and accepted a Michigan Economic Development Corporation Grant for priority redevelopment site(s) in the Village in the amount of \$35,000. I have been working with our MEDC representative to use these funds in the most beneficial way for development in the Village. Several uses for the funds are being discussed and when MEDC makes a determination on which project(s) they will fund, I will provide you with additional information.

Winter Bliss

A Committee has been established to work on the Village's Winter Bliss event to be held on Saturday, February 24 in the Municipal Park centered around the vicinity of the sledding hill, north pavilion, and day camp building. The event will run from 1 pm to 5 pm. There will be a lot of fun activities for the whole family including karaoke at the North Pavilion, a S'mores station with fire pit, free hot chocolate/coffee/popcorn, light concession sales, face painting and snow painting. The snowman building competition registration begins at 1:00pm, and the popular "build your own cardboard sled" racing registration begins at 3:00pm. Now all we need is for the weather to cooperate. A make-up date is scheduled for Saturday, March 2.



Moving Forward Working Together

Office of the Clerk/Treasurer
January 2024

2024 Elections

On November 5, 2024, Village residents will have the opportunity to elect and/or re-elect its Village President (a two-year term), three 4-year trustee positions and a 2-year trustee position. Current Council members with expiring terms and the public are invited to file an Affidavit of Identity and a nonpartisan nominating petition. Attached, you will find candidate opportunities in Tuscola County.

Deadline for **placing a candidate's name on the November 2024 ballot** is Tuesday, July 23, 2024, 4:00 pm to the Elkland Township Clerk or the Tuscola County Clerk.

Please mark your calendars with these important dates.

Investments

In 2023, the Village of Cass City intensified its investment strategy, looking to get the best return for the village resources. Investments, six-month maturities or less, hit a high of 5.00%, with the next maturity in March, and the last maturity in June 2024. Recent trends show interest rates decreasing, 4.55% recent rates offered, and management will continue to monitor the market rates throughout the coming months.

Training:

On January 11, 2024, I participated in the MDOT (Michigan Department of Transportation) facilitated webinar on the Investment Reporting Tool (IRT). In conjunction with Act 51, the IRT gathers street improvements, its costs, description of road projects and a map of current street condition. Reporting on the IRT website is a requirement for Act 51 funding.

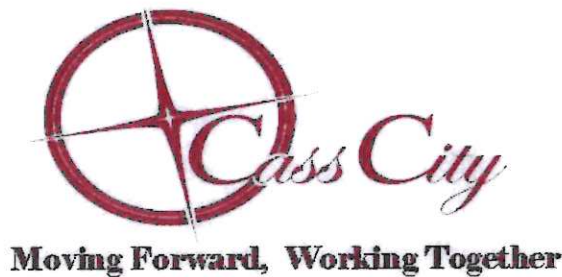
Year End Financial Reporting:

January and February are months of intense fiscal activity as we close out the prior years books. Audit field work is scheduled for the week of April 22, 2024, and we submit many pre-audit reports to the auditors leading up to April 2024, leading to a well-prepared audit week.

Nanette Walsh, Clerk/Treasurer

<u>Jurisdiction</u>	<u>Office</u>	<u>Number of Seats Available</u>	<u>Term</u>	<u>Ballot to Appear on</u>
Akron Village	Trustee	2	4-year	Nov
Files with Elkland Township Clerk				
Cass City Village	President	1	2-year	Nov
Cass City Village	Trustee	1	Partial Term Expires Nov 2026	Nov
Cass City Village	Trustee	3	4-year	Nov
Files with Fairgrove Township Clerk				
Farigrove Village	President	1	2-year	Nov
Farigrove Village	Trustee	2	4-year	Nov
Files with Elmwood Township Clerk				
Gagetown Village	President	1	4-year	Nov
Gagetown Village	Trustee	3	4-year	Nov
Files with Kington Township Clerk				
Kingston Village	President	1	2-year	Nov
Kingston Village	Trustee	2	4-year	Nov
Files with Fremont Township Clerk				
Mayville Village	President	1	4-year	Nov
Mayville Village	Trustee	1	Partial Term Expires Nov 2026	Nov
Mayville Village	Trustee	3	4-year	Nov
Files with Millington Township Clerk				
Millington Village	President	1	4-year	Nov
Millington Village	Trustee	3	4-year	Nov
Files With Denmark Township Clerk				
Reese Village	President	1	2-year	Nov
Reese Village	Trustee	3	4-year	Nov
Files with Columbia Township Clerk				
Unionville Village	President	1	2-year	Nov
Unionville Village	Trustee	3	4-year	Nov
SCHOOLS - Files with the County				
Akron-Fairgrove	School Board	3	4-year	Nov
Caro	School Board	2	6-year	Nov
Cass City	School Board	4	4-year	Nov
Kingston	School Board	1	Partial Term Expires 2028	Nov
Kingston	School Board	3	6-year	Nov
Mayville	School Board	3	4-year	Nov
Millington	School Board	4	4-year	Nov
Reese	School Board	4	4-year	Nov
Vassar	School Board	3	6-year	Nov
LIBRARY - Files with the County				

2024 Election Open Seats August and November 2024 Election				
Draft - 12/28/2023	Listing is tentative and is subject to change			
Jurisdiction	Office	Number of Seats		Ballot to
		Available	Term	Appear on
TUSCOLA COUNTY - Files with State				
Tuscola County	54th Circuit Court Judge	1	6-year	TBD
TUSCOLA COUNTY - Files with County Clerk				
Tuscola County	Judge of Probate	1	6-year	TBD
Tuscola County	County Prosecutor	1	4-year	Aug/Nov
Tuscola County	County Sheriff	1	4-year	Aug/Nov
Tuscola County	County Clerk	1	4-year	Aug/Nov
Tuscola County	County Treasurer	1	4-year	Aug/Nov
Tuscola County	County Register of Deeds	1	4-year	Aug/Nov
Tuscola County	County Drain Commissioner	1	4-year	Aug/Nov
Tuscola County	County Commissioner District 1	1	4-year	Aug/Nov
Tuscola County	County Commissioner District 2	1	4-year	Aug/Nov
Tuscola County	County Commissioner District 3	1	4-year	Aug/Nov
Tuscola County	County Commissioner District 4	1	4-year	Aug/Nov
Tuscola County	County Commissioner District 5	1	4-year	Aug/Nov
Tuscola County	Road Commissioner	2	6-year	Aug/Nov



COMMUNITY DEVELOPMENT SUMMARY JANUARY 2024

- Participated in MDA webinar on “Demystifying DDA’s” (shared link with DDA/EDC Board)
- Participated in MDA webinar on “How to Be An Effective Board Member” (shared link with DDA/EDC Board)
- Participated in CEDAM webinar “What is Community Economic Development”
- Completed Business Builders module for V.M. to present to Tuscola EDC
- Toured potential real estate for day care center investor; met with and obtained daycare resource materials from Mi SBDC.
- Continued participation in community economic engagement through various monthly meetings; L.E.A.D. Tuscola, Cass City Chamber, Caro DDA, Christmas in the Village event.
- Collaborated with Abadata and developed/edited content for new website roll out.
- Continued retention and engagement visits with local businesses, including meeting with Business Builders winner to discuss his remodeling efforts.

PARKS & RECREATION SUMMARY JANUARY 2024

- Day Camp building cleaned out to allow space for Winter Bliss-also updated painting/flooring.
- “Winter Bliss” village event scheduled for Feb 24, 2024 (day camp building), 1-5pm.
- Continued supervision of staff on Winter projects as outlined.
- Assisting with promotion of “**NEW**” travel baseball tournament/fundraiser, “Red Hawk Rumble” organized by Varsity baseball coach, Morgan Erla; scheduled for June 28-30, 2024 (all fields and pavilions reserved).
- “Fun in the Thumb” returning recreation/local youth baseball tournament returning July 26-28, 2024 (all fields and pavilions reserved).
- Potential Vintage Base Ball exhibition games coming in August.
- Continue to explore increased community activities at the park for next season.
- Ordered cement gaming equipment (arriving April 2024).

Submitted By: Melanie Radabaugh

VILLAGE OF CASS CITY
DEPARTMENT OF UTILITIES
VILLAGE COUNCIL SUMMARY REPORT
JANUARY 2024

The following is a summary report for the activities that took place at the Wastewater Treatment Plant and Department of Public Works for the past month.

WASTEWATER TREATMENT PLANT

The Wastewater Treatment Plant Staff continue to work on items scheduled from the Preventative Maintenance Program.

Additional items that were completed:

- All three lift stations have been checked for routine maintenance. N. Liftstation controller went out, only 1 pump in service. Controller is on backorder.
- We have completed our monthly Cyanide testing, and the data has been sent to the state.
- The crew has continued to do general/routine maintenance around the plant.
- Lab continuing water testing.
- Working with engineers on plant preliminary design.
- We were issued a new permit for the plant. Begin to test new parameters.

There were no violations of our NPDES permit for the month of December.

The average flows treated were: 216,000 gals/day for December 2023
 179,000 gals/day for December 2022

DEPARTMENT OF UTILITIES

VILLAGE COUNCIL SUMMARY REPORT PAGE 2

DEPARTMENT OF PUBLIC WORKS

WATER DEPARTMENT

- **The Bacti samples and Arsenic samples were completed, and Water Reports filed as required by the MDEQ.**
- Al did miss digs for the month
- Working on LCR inventories.
- **The month of December 2023: The wells pumped 8.602 million gallons of water**
- **The average daily pumpage for December 2023: 277,000 gallons**
- **The average daily pumpage for December 2022: 268,000 gallons**

PUBLIC WORKS

- Performed routine maintenance on the Village Trucks and equipment.
- Removed Christmas Banners
- Plowing and salting of streets
- Applied for TMF LSLR Grant, for the inventory of water service lines where there is a high probability of a lead connection.

Submitted by,

RJ Klaus

Director of Public Utilities

Cass City Police Department

6506 Main Street

P.O. Box 123

Cass City, Michigan 48726-0123

Phone: (989) 872-2911

Fax: (989) 872-4855

email: ccpdfreeman@casscity.org

January 25, 2024

Police Activity Report for January 2024

Calls for service in January 2024 (124 *complaints*) have *decreased* from December 2023 (144 *complaints*). It should be noted that the *monthly comparison* is 25 days to 31 days.

Calls for service have decreased in 2024 (124 complaints) from the same reporting period in 2023 (140 complaints).

Officer Kevin Phillips has begun his duty as Code Enforcement Officer. Officer Phillips is dedicating 8-10 hours a week to Code Enforcement but will transition to 20 hours a week in April.

Thanks to Emergency Services Coordinator Deputy Steve Anderson, we received 2 additional AEDs. Each patrol vehicle now has an AED assigned to it.

Comparing the same reporting period in 2024 to 2023

- Assaults have *increased*.
- Burglary has *remained the same*.
- Larceny has *decreased*.
- Damage to Property has *decreased*.
- Fraud complaints have *remained the same*.
- Traffic Crashes have *increased*.
- Traffic and Parking Violations have *remained the same*.
- Family Offense-Other and Family-Child Abuse/Neglect have *decreased*.

Code/Ordinance Enforcement

The statistics/numbers below for 2024 DO NOT include open code violations from previous years.

- 9 properties with *Blight/Rubbish* violations.
- 0 *Vacant Properties*. We are continually updating and registering properties.
- 6 *Animal Complaints*.
- 0 *Golf Carts/ORV/ATV* traffic stops for non-compliance of ordinance.
- 16 *Inoperable Vehicle Ordinance* violations.
- 0 *Recreational Vehicle Storage* violations.
- 0 properties in violation of the *Grass/Weed Ordinance*.

Meetings

- Chief Freeman – Village Council
- Chief Freeman & Sgt Pierce – Personnel & Public Safety
- Chief Freeman – Committee of the Whole
- Sgt Pierce – Child Advocacy Center of Tuscola County Board
- Sgt Pierce – LEAD Tuscola
- Sgt Pierce – Tuscola County Chiefs*
- Sgt Pierce – Child Passenger Safety*

Training

Chief Freeman, Sgt Pierce, Ofc Spangler, Ofc Wagner, & Ofc Hartzell – Active Shooter

All officers – Responding to Hills & Dales MRI*

Officers Booms & Phillips – Intoxylzer 9000 Online Training*

Officers Wagner & Hartzell – Traffic Crash Report Update*

Significant Events

- Threat to Commit Felony Assault
- Child Abuse – 2
- Counterfeiting
- CSC of a Person >13
- Fraud – 4

Public Relations

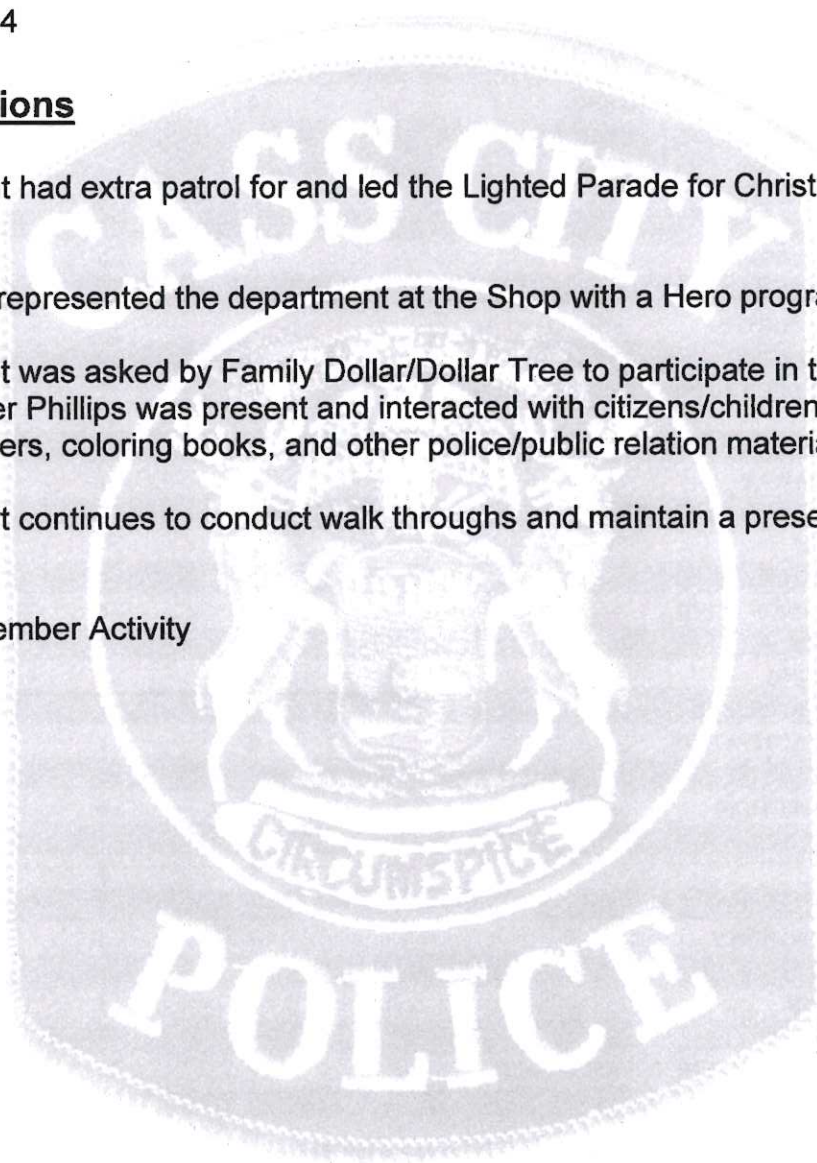
The department had extra patrol for and led the Lighted Parade for Christmas in the Village.*

Officer Booms represented the department at the Shop with a Hero program.*

The department was asked by Family Dollar/Dollar Tree to participate in their Grand Opening. Officer Phillips was present and interacted with citizens/children and handed out badge stickers, coloring books, and other police/public relation materials.

The department continues to conduct walk throughs and maintain a presence at various school events.

* Denotes December Activity



Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
2024	2023	
01/01/2024-01/25/2024	01/01/2023-01/25/2023	

Offense	Description	2024	2023
13001	NONAGGRAVATED ASSAULT	4	2
13003	INTIMIDATION/STALKING	3	1
23003	LARCENY - THEFT FROM A BUILDING	0	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	2	2
26007	FRAUD - IDENTITY THEFT	1	1
29000	DAMAGE TO PROPERTY	0	2
36004	SEX OFFENCE - OTHER	1	0
38003	OTHER FAMILY OFFENSE	0	1
50000	OBSTRUCTING JUSTICE	2	2
53001	DISORDERLY CONDUCT	1	0
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	0	1
54003	TRAFFIC OFFENSE	0	1
70000	JUVENILE RUNAWAY	0	1
73000	MISCELLANEOUS CRIMINAL OFFENCE	0	3
93001	TRAFFIC CRASH	1	1
93002	NONTRAFFIC CRASH	1	0
93003	TRAFFIC VIOLATION - CIVIL	9	5
93004	PARKING	21	31
93006	TRAFFIC POLICING	6	1
93008	BREATHALYZER INSPECTION	0	1
94001	VALID ALARM ACTIVATION	0	1
94002	FALSE ALARM ACTIVATION	1	5
98003	PROPERTY INSPECTION	2	0
98004	OTHER INSPECTION	10	7
98006	CIVIL MATTER	5	3
98007	SUSPICIOUS SITUATION	3	3
98008	FOUND/LOST PROPERTY	2	3
99002	NATURAL DEATH	0	1
99003	MISSING PERSON	0	1
99007	PUBLIC RELATIONS	1	0
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	9	12
99009	GENERAL NON-CRIMINAL	2	3
99010	VILLAGE ORDINANCE VIOLATION	0	1
99010A	ANIMALS	6	2
99010B	BLIGHT	4	0
99010H	RECREATIONAL VEHICLE STORAGE	0	1
99010J	INOPERABLE VEHICLE	16	12
99010N	UNNECESSARY NOISE	0	1
99010R	RUBBISH/GARBAGE IN YARD	5	3
99010V	VACANT PROPERTY	0	16
99013	ASSIST TO ANOTHER POLICE AGENCY	6	8

Totals: 124 140

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
JANUARY	DECEMBER (2023)	
01/01/2024-01/25/2024	12/01/2023-12/31/2023	

Offense	Description	JANUARY	DECEMBER (2023)
13001	NONAGGRAVATED ASSAULT	4	1
13002	AGGRAVATED/FELONIOUS ASSAULT	0	1
13003	INTIMIDATION/STALKING	3	2
22001	BURGLARY - FORCED	0	1
23007	LARCENY - OTHER	0	3
25000	FORGERY/COUNTERFEITING	0	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	2	0
26005	FRAUD - WIRE FRAUD	0	1
26006	FRAUD - BAD CHECKS	0	1
26007	FRAUD - IDENTITY THEFT	1	0
30002	RETAIL FRAUD - THEFT	0	2
36004	SEX OFFENCE - OTHER	1	1
38001	FAMILY - CHILD ABUSE/NEGLECT NONVIOLENT	0	1
38003	OTHER FAMILY OFFENSE	0	1
50000	OBSTRUCTING JUSTICE	2	0
53001	DISORDERLY CONDUCT	1	1
53002	PUBLIC PEACE - OTHER	0	1
54003	TRAFFIC OFFENSE	0	1
55000	HEALTH AND SAFETY	0	1
73000	MISCELLANEOUS CRIMINAL OFFENCE	0	1
91001	DELINQUENT MINORS	0	1
92004	INSANITY	0	1
93001	TRAFFIC CRASH	1	2
93002	NONTRAFFIC CRASH	1	2
93003	TRAFFIC VIOLATION - CIVIL	9	16
93004	PARKING	21	31
93006	TRAFFIC POLICING	6	5
94002	FALSE ALARM ACTIVATION	1	7
98002	INVESTIGATION - VEHICLE	0	1
98003	PROPERTY INSPECTION	2	3
98004	OTHER INSPECTION	10	10
98006	CIVIL MATTER	5	1
98007	SUSPICIOUS SITUATION	3	9
98008	FOUND/LOST PROPERTY	2	4
99007	PUBLIC RELATIONS	1	1
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	9	5
99009	GENERAL NON-CRIMINAL	2	3
99010A	ANIMALS	6	2
99010B	BLIGHT	4	0
99010J	INOPERABLE VEHICLE	16	3
99010R	RUBBISH/GARBAGE IN YARD	5	3
99010T	ORV/ATV	0	2
99010Z	ZONING	0	1
99013	ASSIST TO ANOTHER POLICE AGENCY	6	10

Total: 95- 124 144

Offense Report

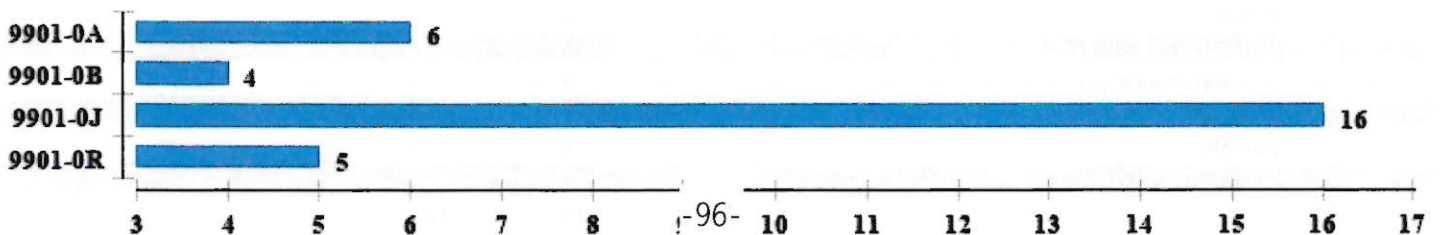
Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2024	01/25/2024	99010	99010Z	ALL

Incident	Rprt Date	Description	Area	Officer	Status
9901-0A -- ANIMALS					Count: 6
24-000027	01/03/2024	Harboring Chickens - 4601 Huron St (S Anderson)		PHILLIPS, KEVIN	Open
24-000028	01/03/2024	Harboring Rabbits - 4545 Downing St (B Brown)		PHILLIPS, KEVIN	Open
24-000029	01/03/2024	Harboring Livestock - 6766 Third St (J Gaeth)		PHILLIPS, KEVIN	Open
24-000036	01/04/2024	Animal Complaint - 6177 Lakeside Dr (K Wells)		PIERCE, RYAN	Turned Over Animal Control
24-000058	01/09/2024	Dog @ Large - 4567 Seeger St (M Nelson)		FREEMAN, JAMES	Closed
24-000106	01/20/2024	Dog @ Large - 6601 Church St (D Clapsaddle)		SPANGLER, BRADLEY	Closed
9901-0B -- BLIGHT					Count: 4
24-000005	01/02/2024	Blighted Structure - 6377 Seventh St (C Dotson)		PHILLIPS, KEVIN	Open
24-000006	01/02/2024	Blighted Structure - 6405 Sixth St (R Bean)		PHILLIPS, KEVIN	Open
24-000007	01/02/2024	Blighted Structure - 6359 Houghton St (A Remsing)		PHILLIPS, KEVIN	Notice Mailed
24-000008	01/02/2024	Blighted Structure - 6306 Pine St (J Harmon)		PHILLIPS, KEVIN	Notice Mailed
9901-0J -- INOPERABLE VEHICLE					Count: 16
24-000009	01/02/2024	Inoperable Vehicle/s - 6372 Fourth St (T Tietjens)		PHILLIPS, KEVIN	Complied
24-000010	01/02/2024	Inoperable Vehicle/s - 6324 Brenda Dr (D Macnall)		PHILLIPS, KEVIN	Cleared by Citation
24-000011	01/02/2024	Inoperable Vehicle/s - 4325 Woodland Ave (D Peters)		PHILLIPS, KEVIN	Open
24-000012	01/02/2024	Inoperable Vehicle/s - 6811 Main St (J Root)		PHILLIPS, KEVIN	In Person Contact
24-000013	01/02/2024	Inoperable Vehicle/s - 4259 Seeger St (N Hennessey)		PHILLIPS, KEVIN	Open
24-000014	01/02/2024	Inoperable Vehicle/s - 4152 Sherman St (B Deering)		PHILLIPS, KEVIN	Cleared by Citation
24-000015	01/02/2024	Inoperable Vehicle/s - 6725 Main St (B Griggs)		PHILLIPS, KEVIN	In Person Contact
24-000016	01/02/2024	Inoperable Vehicle/s - 6785 Main St (J Bliss)		PHILLIPS, KEVIN	Complied
24-000023	01/02/2024	Inoperable Vehicle/s - 4312 Brenda Dr (C Arthur)		PHILLIPS, KEVIN	Open
24-000031	01/03/2024	Inoperable Vehicle/s - 6165 Cedar Dr (N Cummins)		PHILLIPS, KEVIN	Complied
24-000033	01/04/2024	Inoperable Vehicle/s - 4391 Seeger St (K Turner)		PHILLIPS, KEVIN	Complied
24-000034	01/04/2024	Inoperable Vehicle/s - 4355 Leach St (P Tribble)		PHILLIPS, KEVIN	In Person Contact
24-000057	01/09/2024	Inoperable Vehicle/s - 6455 Sixth St (R Boscaglia)		PHILLIPS, KEVIN	In Person Contact
24-000060	01/09/2024	Inoperable Vehicle/s - 4534 West St (J Sherman)		PHILLIPS, KEVIN	In Person Contact
24-000115	01/22/2024	Inoperable Vehicle/s - 6609 Seed St (T Fox)		PHILLIPS, KEVIN	In Person Contact
24-000120	01/23/2024	Inoperable Vehicle/s - 4316 Doerr Rd (K Hillis)		PHILLIPS, KEVIN	In Person Contact
9901-0R -- RUBBISH/GARBAGE IN YARD					Count: 5
24-000017	01/02/2024	Rubbish on Property - 4282 West St (J Howell)		PHILLIPS, KEVIN	Complied
24-000018	01/02/2024	Rubbish on Property - 4631 Oak St (M Hawk)		PHILLIPS, KEVIN	Complied
24-000019	01/02/2024	Rubbish on Property - 6318 Houghton St (C Mayer)		PHILLIPS, KEVIN	In Person Contact
24-000020	01/02/2024	Rubbish on Property - 6432 Church St (R Groth)		PHILLIPS, KEVIN	Complied
24-000124	01/24/2024	Rubbish on Property - 4319 West St (D Kingsland)		PHILLIPS, KEVIN	In Person Contact

Total: 31

Offense Activity Counts



Nan Walsh

From: Walcott, Eric <walcott3@msu.edu>
Sent: Friday, January 26, 2024 1:19 PM
To: Walcott, Eric
Subject: 2024 Governing Essentials Webinar Series from MSU Extension
Attachments: GovEssentials 2024.jpg

Thank you for your participation in a previous MSU Extension Local Government Program. I'm excited to announce a new program we are offering in 2024 - **The Governing Essentials Webinar Series**.

The Governing Essentials Series is designed for local elected and appointed officials looking to sharpen their skills and promote good governance practices. The webinars can be taken individually or as a 3-part series. The series is being offered this year in March, August, and December. The series includes:

Open Meetings Act - The Michigan Open Meetings Act (OMA) furthers government transparency by requiring elected and appointed boards to provide notice and make decisions in an open public meeting. Participants will learn the requirements of the Act as well as answers to frequently asked questions.

Introduction to Parliamentary Procedure - Parliamentary Procedure based on Roberts' Rules of Order, is the most widely used parliamentary authority. This session will focus on parliamentary principles, motions, and debate and decorum during meetings. Participants will explore scenarios and practice skills.

Components of Extraordinary Governance - The Components of Extraordinary Governance draws the best ideas together for a thorough overview of board governance. This session will help your board apply the components to positively impact your community. Better board governance, leading to more effective organizations, that improve our communities. That's a goal we can all share!

Registration: <https://events.anr.msu.edu/goodgov/>

Cost: \$20 per session, \$50 for the 3-course series. The webinars can be taken individually or as a 3-part series. For the \$50 series rate, applicants must register for either the spring, summer, or winter series.

Time/Date: noon to 1 p.m. ET

1 Master Citizen Planner (MCP) credit per session

2 County Commissioner Academy credits for completion of the series

Eric Walcott (he/him/his)

State Specialist - Government and Community Vitality

Michigan State University Extension

Community, Food, and Environment Institute

Justin S. Morrill Hall of Agriculture

446 W Circle Dr, Room 85

East Lansing, MI 48824

616-914-7124

walcott3@msu.edu

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Michigan State University occupies the ancestral, traditional, and contemporary Lands of the Anishinaabeg—Three Fires Confederacy of Ojibwe, Odawa, and Potawatomi peoples. The University resides on Land ceded in the 1819 Treaty of Saginaw. By offering this Land Acknowledgement, we affirm Indigenous sovereignty and will work to hold Michigan State University more accountable to the needs of American Indian and Indigenous peoples. Learn more.



GOVERNING ESSENTIALS SERIES

Open Meetings Act	Mar. 7	Aug. 1	Dec. 5
Intro to Parliamentary Procedure	Mar. 14	Aug. 8	Dec. 12
Components of Extraordinary Governance	Mar. 21	Aug. 15	Dec. 19

All webinars noon-1pm ET. Register for 1 or a whole series!

<https://events.anr.msu.edu/goodgov/>